

#112342

Date: October 24, 2025

To: Honorable Board of Acquisition and Contract

From: Joseph K. Spano
Commissioner of Correction

Re: Authority for the County of Westchester to enter into a memorandum of understanding with Westchester Jewish Community Services, Inc. for the provision of victim mental health and other services to inmates in the custody of the County who have been sexually abused or harassed, at no monetary cost to the County, for an initial term commencing upon execution of the memorandum of understanding and continuing for an initial term of one-year and providing for automatic renewals for successive one-year terms on the same terms and conditions as the initial term.

Authority of your Honorable Board is requested for the County of Westchester (the "County"), acting by and through its Department of Correction (the "Department"), to enter into a memorandum of understanding ("MOU") with Westchester Jewish Community Services, Inc. ("WJCS") for the provision of victim mental health and other services to inmates in the custody of the County who have been sexually abused or harassed, at no monetary cost to the County, for an initial term commencing upon execution of the MOU and continuing for an initial term of one-year ("Initial Term") and providing for automatic renewals for successive one-year terms (each an "Option Term") on the same terms and conditions as the Initial Term.

WJCS is a not-for-profit corporation and the largest provider of licensed outpatient community mental health services and one of the largest human service agencies in Westchester County. Its Crime Victims Advocacy & Support Services Program provides crime victims and survivors' assistance with supportive mental health and other services, including, but not limited to trauma-informed therapeutic services. WJCS will provide, *inter alia*, immediate advocacy, emotional support and crisis intervention to inmates in the custody of the County that have been sexually abused or harassed.

The MOU provides an understanding between the Department and WJCS of their respective responsibilities in order to facilitate the goals and objectives of the MOU in order to best assist inmates who have been victimized by sexual assault or harassment.

The goals and objectives of the MOU are to assist inmates with specialized services including emotional support and counsel, advocacy and crisis intervention, necessary information and follow up on a 24hour/7 days a week basis.

The MOU is in the best interests of the County in that it will provide for a cooperative program between the Department and WJCS that will assist inmates in recovering from sexual abuse or harassment thereby reducing the potentially negative and harmful outcomes that result from individuals having been sexually abused or harassed.

The goals and objectives of the MOU will be tracked and monitored by the Department.

The MOU is exempt from the requirements of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(viii).

Accordingly, I recommend adoption of the annexed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2025 - RAYMOND SCULKS, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Correction, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Correction (the “Department”), is authorized to enter into a memorandum of understanding (“MOU”) with Westchester Jewish Community Services, Inc. (“WJCS”) for the provision of victim mental health and other services to inmates in the custody of the County who have been sexually abused or harassed, at no monetary cost to the County, for an initial term commencing upon execution of the MOU and continuing for an initial term of one-year (“Initial Term”) and providing for automatic renewals for successive one-year terms (each an “Option Term”) on the same terms and conditions as the Initial Term; and

RESOLVED, that the MOU includes responsibilities of both the County and WJCS to facilitate the goals and objectives of the MOU in order to best assist inmates who have been victimized by sexual assault or harassment; and

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged / Credited:

Fund	Dept.	Major Program, Program & Phase, or Unit	Sub-unit	Object/ Sub Object	Trust Account	Dollars
						\$0

Budget Funding Year(s):
(must match resolution)

Funding Source

Tax Dollars _____ \$0

State Aid _____ \$0

Federal Aid _____

(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2025 - RAYMOND SCULKY, SECRETARY