



OnBase: 109718

Date: September 3, 2024

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles  
President

Re: Authority to enter into an agreement with the New York State Division of Criminal Justice Services for access to the Public Safety Credentialing and Training System so that the Westchester Community College can offer Security Guard Training.

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Westchester Community College's ("WCC") Workforce Development and Community Education Department ("WDCE") wants to be able to expand its offerings to the students it services by being able to provide Security Guard Training. In order to do so it must enter into an agreement with the New York State Division of Criminal Justice Services ("DCJS") for access to its Public Safety Credentialing and Training System ("PSCTS"). It is anticipated access will be provided on or about September 20, 2024 and shall continue in full force and effect unless terminated by either party upon written notice.

There is no cost to the College for access to the PSCTS at this time. It is anticipated that the Security Guard Training Program will generate approximately \$45,400.00 in revenue annually for the College.

The DCJS Office of Public Safety ("OPS") is responsible for the administration of its public safety training programs. In order to gain access to the PSCTS the County, acting by and through WCC, must agree in a form similar to the following: to the extent permitted by State or federal law, to indemnify and save harmless DCJS, its officers and employees, from and against any and all claims, demands, actions, suits and proceedings brought by others arising out of, or in any way related to, the conduct of the College, including, but not limited to, breach of security, and wrongful disclosure of or negligent failure to protect the data provided to the College from access by unauthorized individuals.

The public purpose of this agreement is to fulfill WDCE's obligation to provide education and prepare individuals for certification in new fields of employment. The Vice President for WDCE and her staff will be responsible for the oversight of this program.

I believe that it is part of the College's mission and in the best interest of the College to provide this additional training and certification.

BSM/sg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/05/2024 - RAYMOND SCULKY, SECRETARY

## RESOLUTION

Upon a communication from the President of Westchester Community College, be it hereby

RESOLVED, that the County of Westchester acting by and through Westchester Community College is hereby authorized to enter into an agreement with the New York State Division of Criminal Justice Services (“DCJS”) for access to its Public Safety Credentialing and Training System (“PSCTS”) so that the College’s Workforce Development and Community Education Department can offer Security Guard Training; and be it further

RESOLVED, that the agreement shall have a term commencing on or about September 20, 2024 and shall continue in full force and effect unless terminated by either party upon written notice; and be it further

RESOLVED, that there will be no cost to the College for access to the PSCTS at this time; and be it further

RESOLVED, that in order to gain access to the PSCTS the College must agree in a form similar to the following: to the extent permitted by State or federal law, to indemnify and save harmless DCJS, its officers and employees, from and against any and all claims, demands, actions, suits and proceedings brought by others arising out of, or in any way related to, the conduct of the College, including, but not limited to, breach of security, and wrongful disclosure of or negligent failure to protect the data provided to the College from access by unauthorized individuals; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

| Account to be Charged/credited | Fund | Dept | Major Program, Program & Phase Or Unit | Sub Unit | Object/<br>Sub Object | Trust<br>Account | Dollars |
|--------------------------------|------|------|--|----------|-----------------------|------------------|---------|
|                                |      |      |  |          |                       |                  |         |

Budget Funding Year(s) 2024/25 Start Date 09/20/2024 End Date N/A

Funding Source Tax Dollars: \_\_\_\_\_

State Aid: \_\_\_\_\_

\$ \_\_\_\_\_ Federal Aid: \_\_\_\_\_

(must match resolution)

Other: \_\_\_\_\_