



Memorandum

**Department of Parks, Recreation
& Conservation**

ID 111281

June 11, 2025

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor, Commissioner
Parks, Recreation and Conservation

RE: Authority for the County of Westchester to enter into an Agreement with Edvin Ortega Productions LLC to provide an entertainment package at Playland commencing June 23, 2025 and expiring September 30, 2025 in an amount One Hundred and Thirty-Seven Thousand (\$137,000) Dollars, plus an additional amount of Thirteen Thousand (\$13,000.00) Dollars to cover additional services in accordance with agreed upon rates for a total amount not-to-exceed One Hundred and Fifty Thousand (\$150,000) Dollars.

Authority of your Honorable Board is requested for the County of Westchester ("County"), acting by and through its Department of Parks Recreation and Conservation ("Department"), to enter into an agreement with Edvin Ortega Productions, LLC ("Edvin Ortega"), pursuant to which Edvin Ortega will provide an entertainment package at Playland consisting of kiddyland shows, DJ, strolling entertainment, performers for costumed characters or other additional entertainment as requested by the Department in its sole discretion ("Services"), for a term commencing June 23, 2025 and expiring September 30, 2025 (the "Agreement").

Edvin Ortega will provide the Services and the County will pay Edvin Ortega a flat fee of One Hundred Thirty-Seven Thousand (\$137,000.00) Dollars. If, in the Department's sole discretion, Edvin Ortega is requested to provide other additional entertainment, then the County shall pay an amount up to Thirteen Thousand (\$13,000) Dollars at agreed upon rates. The total amount not-to-exceed shall be One Hundred Fifty (\$150,000) Dollars.

In accordance with Westchester County Procurement Policy and Procedures, a Requests for Quotations was sent to three vendors on May 1, 2025. The County only received two (2) proposals and upon review by the Department it was determined that Edvin Ortega submitted best, most cost effective, proposal.

The goal of the Agreement is to allow the County to provide entertainment for patrons at Playland. The County strongly believes that this entertainment package will play a role in drawing additional patrons to Playland. The Agreement promotes fiscal responsibility as the additional revenue generated will far exceed the cost of the Agreement.

The objective of the Agreement will be monitored through site inspections and the review of financial reports by the Department.

A resolution is attached for your favorable consideration.

KMO/HS/TSA

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/12/2025 - RAYMOND SCULKY, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the “County”) is authorized to enter into an agreement with Edwin Ortega Productions LLC (“Edvin Ortega”), pursuant to which Edvin Ortega will provide an entertainment package at Playland, consisting of kiddyland shows, DJ, strolling entertainment, performers for costumed characters or other additional entertainment as requested by the Department in its sole discretion (“Services”), for a term commencing June 23, 2025 and expiring September 30, 2025 (the “Agreement”). Edvin Ortega will provide the Services and the County will pay Edvin Ortega a flat fee of One Hundred Thirty-Seven Thousand (\$137,000.00) Dollars. If, in the Department’s sole discretion, Edvin Ortega is requested to provide other additional entertainment, then the County shall pay an amount up to Thirteen Thousand (\$13,000) Dollars at agreed upon rates. The total amount not-to-exceed shall be One Hundred Fifty (\$150,000) Dollars; and be it further

RESOLVED, that the Agreement is subject to County appropriations; and be it further

RESOLVED, that the Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of the Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of the State Budget or any amendments thereto, and for a reasonable period of time after such release(s) adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments necessary to effectuate the purposes thereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
165	42	5520	4380		\$150,000

Budget Funding Year(s) 2025 Start Date 06/23/2025 End Date 09/30/2025
(must match resolution)

Funding Source Tax Dollars _____ \$150,000

State Aid _____

\$ 150,000 Federal Aid _____
_(must match resolution)

Other _____

165	42	5520	4380		\$150,000
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Budget Funding Year(s) 2025 Start Date 06/23/2025 End Date 09/30/2025
(must match resolution)

Funding Source Tax Dollars \$150,000
State Aid _____
\$ 150,000 Federal Aid _____
(must match resolution) Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/12/2025 - RAYMOND SCULKY, SECRETARY