

92913

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation

DATE: May 3, 2022

SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with KG+D Architects, P.C., in connection with Architectural and Engineering Services for Merestead Farm House Restoration, Towns of Bedford and New Castle, New York (#22-915)

Authority of your Honorable Board is requested to obtain a proposal and to negotiate a fee in connection with architectural and engineering services for Merestead Farm House Restoration, Towns of Bedford and New Castle, New York.

The objective of this project will be to restore Merestead Farm House which has deteriorated over the years and requires rehabilitation at this time. The restoration to the farm house and attached addition includes exterior and interior repairs, reconstruction of the front porch, kitchen and bathroom renovation, new plumbing, mechanical and electrical infrastructure. Merestead is listed on the National Register of Historic Properties. Therefore, proposed restoration work shall be done in accordance with the United States Secretary of the Interior's Standards for the Treatment of Historic Properties. The design documents prepared by the consultant for this project shall be reviewed for historic conformance by the New York State Historic Preservation Office ("SHPO") and the Westchester County Department of Planning. This agreement will benefit the public as it will provide a fully functional facility ensuring its safe use and enjoyment by visitors.

On April 12, 2022, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide architectural and engineering services for this project. The Professional Prequalification Board approved a list of seven (7) qualified firms. As the fee is estimated to be less than \$250,000, on April 20, 2022 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. KG+D Architects, P.C.
285 Main Street
Mount Kisco, New York 10549
2. Stephen Tilly, Architect
22 Elm Street
Dobbs Ferry, New York 10522
3. DCAK – MSA Architecture and Engineering, P.C.
520 White Plains Road, Suite 500
Tarrytown, New York 10591

After careful consideration, the Professional Selection Board ranked the firm of KG+D Architects, P.C., as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

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This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Parks, Recreation and Conservation, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

HJG/GMK/AK/as

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with KG+D Architects, P.C., 285 Main Street, Mount Kisco, New York 10549, for architectural and engineering services for Merestead Farm House Restoration, Towns of Bedford and New Castle, New York.

Agreement No. 22-915

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
372	42	RMS03-01-E	6120-01	BA #128-2021	

Budget Funding Year(s): 2022 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
State Aid: _____ Social Security No.: _____
Federal Aid: _____ Vendor No.: _____
Other: _____ Encumbrance No.: _____
(must match resolution)