



Westchester Community College

State University of New York

ID# 92803

Date: April 20, 2022

To: Board of Acquisition and Contract

From: Dr. Belinda S. Miles
President

Re: **Authority to amend a resolution approved March 24, 2022 which authorized the County of Westchester to award contract No. WCC-22-671 to the low bidder, Universal Protection Service, LLC dba Allied Universal Security Services, LLC to provide uniformed security services for Westchester Community College for the period September 1, 2022 through August 31, 2023, for an amount not to exceed \$2,835,227.76, by reflecting the fact that the County shall have the option to extend the Agreement for up to four (4) additional one year periods.**

By resolution approved on November 4, 2021, your Honorable Board authorized the County of Westchester (the "County") to solicit bids for a contract to provide uniformed security services for Westchester Community College (the "College").

Three bids were received and reviewed by the County. The low bidder, Universal Protection Service, LLC dba Allied Universal Security Services ("Universal"), submitted a bid in the amount of \$2,835,227.76 to provide uniformed security services for the College for the period from September 1, 2022 through August 31, 2023, with the College having the option to extend the agreement for up to four (4) additional one year periods, as provided in the bid document (the "Bid Document").

By resolution approved on March 24, 2022 (the "Resolution"), your Honorable Board authorized the County, through the College, to enter into a one-year contract with Universal commencing September 1, 2022 in a total amount not to exceed \$2,835,227.76 (the "Agreement"). The Agreement has not yet been executed.

Due to an administrative oversight, the Resolution did not include the four (4) one-year renewal options, exercisable by the County, as authorized in the Bid Document. In order to correct this oversight, authority is respectfully requested to amend the Resolution to reflect the fact that the County shall have the option to extend

the Agreement for up to four (4) additional one-year periods. The Resolution will also be amended to reflect that should the County exercise its option to renew the Agreement for a second, third, fourth, or fifth term, the amount payable to Universal for said renewal year shall be adjusted accordingly if there is any increase in the prevailing/living wage and supplement rates payable for Security Officers.

Except as otherwise expressly amended hereby, all other provisions of the Resolution shall remain the same.

The goal and objective of this contract is to protect the safety of students and property by providing security services for the College.

Your Honorable Board's approval of the attached resolution is most respectfully requested.

BSM:rc:sg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/19/2022 - RAYMOND SCULKS SECRETARY

RESOLUTION

Upon a communication from Dr. Belinda S. Miles, President, Westchester Community College, be it hereby

RESOLVED, that the resolution approved on March 24, 2022 (the "Resolution"), which authorized the County of Westchester (the "County"), acting by and through Westchester Community College, to award Contract No. WCC-22-671 for uniformed security services for Westchester Community College to the low bidder, Universal Protection Service, LLC dba Allied Universal Security Services, for the period from September 1, 2022 through August 31, 2023, for a total fee not to exceed \$2,835,227.76 (the "Agreement"), is hereby amended to reflect the fact that the County shall have the option to extend the Agreement for up to four (4) additional one-year periods; and be it further

RESOLVED, that the Resolution shall be further amended to reflect the fact that should the County exercise its option to renew the Agreement for a second, third, fourth, or fifth term, the amount payable to the Contractor for said renewal year shall be adjusted accordingly if there is any increase in the prevailing/living wage and supplement rates payable for Security Officers; and be it further

RESOLVED, that except as otherwise expressly amended hereby, all other provisions of the Resolution shall remain the same.

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this contract or to renegotiate the amount and rates approved herein. If the County subsequently offers to pay a reduced amount, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above agreements on behalf of the County of Westchester.

Account to be
Charged/credited

2022/2027:

Main Campus
Peekskill
Mahopac HS
White Plains
ETC
New Roc /
Ursuline
Ossining
Yonkers CC
Mt. Vernon
EOC

Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
010	34	0245	4390			
010	78	8191	4390			
701	78	8191	4390			
701	78	8110	4390			
701	78	8206	4390			
701	78	8211	4390			
701	78	8216	4390			
701	78	8221	4390			
701	79	9110	4390			
2022/2027 Subtotal						

Budget Funding Years: 2022-2027 Start Date: 9/1/2022 End Date: 8/31/2027
(must match resolution)

Contractor Federal I.D. No. 56-0515447

Funding Source

Tax Dollars \$
State Aid \$
Federal Aid \$
Other \$
Total: \$