

**95998**

**DATE:** September 14, 2022

**TO:** Board of Acquisition & Contract

**FROM:** Mae Carpenter, Commissioner  
Department of Senior Programs and Services

**RE:** Request for authority for the County of Westchester to enter into an agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc. to provide Telehealth Intervention Program for Seniors services in an amount not to exceed \$1,000,000 in federal Coronavirus Local Fiscal Recovery Fund of the American Rescue Plan Act funds, for the period commencing retroactive to September 1, 2022 and continuing through December 31, 2024.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") seeks authority from your Honorable Board to enter into an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPPM" also the "Contractor") to provide and expand the Telehealth Intervention Program for Seniors ("TIPS" also the "Program") to County seniors in accordance with the federal Coronavirus Local Fiscal Recovery Fund ("CLFRF") of the American Rescue Plan Act ("ARPA") of 2022. The Agreement will be paid for with CLFRF – ARPA federal grant funds awarded to the County from the State of New York ("State") in an amount not to exceed \$1,000,000 for actual services provided and line-items budgeted, pursuant to an approved budget and will be for a term commencing retroactive to September 1, 2022 and continuing through December 31, 2024.

WPPM will provide coordinated telehealth and enhanced support services to County seniors living in community or congregate settings. The Program will include, but is not limited to, remote patient monitoring services by trained technicians, full needs assessments, benefits information and counseling, care planning and educational services to support ongoing mental and physical health improvements.

The proposed Agreement will serve a public purpose by providing direct benefits towards improved mental and physical health status and lower out of pocket and system costs.

The goals and objectives of the proposed Agreement are to improve patient outcomes and to provide access to quality care at lower costs to the individual and tax payers.

The goals and objectives of the proposed Agreement are in the best interests of the County in that keeping individuals healthy in their own homes has been shown through multiple US and international studies and reports to lower costs for both individuals and the health care system through fewer medical visits and hospitalizations, while also delivering effective preventive health services. In addition, aging-in-place is

significantly less expensive than aging in an institutional health care centers. Therefore, the Program will ultimately reduce preventable physician and hospital interventions for congregate and community-dwelling elderly and will have an impact on individual health status and wellbeing, as well as out-of-pocket costs.

The goals and objectives of the proposed Agreement will be tracked and monitored through monthly reporting activities submitted by the Contractor and by the Department through onsite reviews to determine if the Agreement performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

The Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)iii and 3(a)xix thereof; however, it is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (the "Federal Procurement Regulations"). As such, on July 28, 2022, the Department issued a Request for Proposals ("RFP") with a due date of August 9, 2022 to solicit proposals from qualified agencies to provide the Program. In an effort to solicit as many proposers as possible, the Department posted the RFP on the County's website. In addition, the Department distributed a press release about the RFP. Also, a legal notice was placed in the Journal News on July 28, 2022. Four (4) proposals were submitted in response to the RFP; these proposals were from Care 2U; Be It Enterprises LLC; Ambulnz NY2, LLC dba DocGo; and the Contractor.

The proposals were evaluated on both technical and financial criteria, including but not limited to, qualifications and experience, technical knowledge, implementation methodology, soundness of the proposed program, and program design. Following a careful review of the proposals with reference to the evaluation criteria set forth in the RFP, it was determined that the proposal from the Contractor was the only one that did not exceed the funding allocated for the Agreement and its proposal best met the required specifications and maximizes services in accordance with the budgeted amount. Additionally, the Contractor has significant experience providing the Program under prior agreements with the County.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

**RESOLVED,** that the County of Westchester (the "County") is hereby authorized to enter into an agreement (the "Agreement") with the Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPPM" also the "Contractor") to provide and expand the Telehealth Intervention Program for Seniors ("TIPS" also the "Program") to County seniors in accordance with the federal Coronavirus Local Fiscal Recovery Fund ("CLFRF") of the American Rescue Plan Act ("ARPA") of 2022. The Agreement will be paid for with CLFRF – ARPA federal grant funds awarded to the County from the New York State Office for the Aging ("NYSOFA") in an amount not to exceed \$1,000,000 for actual services provided and line-items budgeted, pursuant to an approved budget and will be for a term commencing retroactive to September 1, 2022 and continuing through December 31, 2024; and be it further

**RESOLVED,** that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement: \$1,000,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Sub Unit	Object/ Sub Object	Trust Account	Dollars
DOH: 9/1/2022 – 12/31/2022	101	27	0010	GRNT	5125	N/A	\$333,334
DSFS: 1/1/2023 – 12/31/2024	101	24	1000	GRNT	5125	N/A	\$666,666

Budget Funding Years 2022 - 2024  
(must match resolution)

Start Date 9/1/2022

End Date 12/31/2024

Funding Source

\$1,000,000  
(must match resolution)

Tax Dollars: \$0

State Aid: \$0

Federal Aid: \$1,000,000