



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, April 11, 2024

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Board of Legislators	Santiago Caceres
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, "The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today's meeting in person to come to this conference room?"

Mr. Sculky said, "Yes I have."

Acquisition & Contract.

Minutes of the meeting 4/4/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [107794](#) **Board of Legislators** - Enter into an agreement with the North Elmsford Civic Association, Inc., to provide performing arts programs, scholarships, community programming and food pantry programming, for the period from 1/1/24 - 12/31/24, for an amount not to exceed \$58,380, with one-half due and payable upon full execution of the agreement, and one-half payable on or about 9/1/24.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [107963](#) **County Attorney** - Amend a grant agreement previously executed by the County and the New York State Office of Indigent Legal Services for Distribution 11, in the amount of \$5,586,993 to improve the quality of indigent legal services provided by the County, for the period 1/1/21 - 12/31/23, in order to extend the termination date to 12/31/24.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [107972](#) **Planning** - Enter into agreements with ATC Group Services LLC d/b/a Atlas Technical Cons, LLC, AltaVista Lead Improvement, Inc., and Exclusive Testing Labs, Inc., in the combined total aggregate amount of \$335,000, pursuant to which each contractor will provide lead inspection services for the benefit of low to moderate income households through the Lead Safe Westchester ("LSW") Program, for a term commencing on 3/15/24 - 10/31/26.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [108118](#) **Planning** - Enter into an agreement with the Port Chester Carver Center, pursuant to which the Carver Center will make site restorations to their existing parking lot in a total amount not-to-exceed of \$200,000 in Community Development Block Grant Program funding, for the period beginning on 3/1/24 - 2/28/25.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [107842](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Westchester Residential Opportunities, Inc.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [107843](#) **Planning** - Enter into an agreement with Westchester Residential Opportunities, Inc., to provide a County-wide asset building/affirmative fair housing marketing and educational programs that will be in accordance with an agreed-upon scope of services, for a period beginning on 1/1/24 - 12/31/24, and the County shall pay WRO an amount not to exceed \$37,072.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [107878](#) **Planning** - Enter into an agreement with the Village of Hastings-on-Hudson, for which the Village will perform improvements to the walkway on the West Side of Warburton Avenue between Spring and Villard Streets to benefit the low and moderate income residents in the area, for a term commencing 4/1/24 - 3/31/25, and that in consideration for performing said services, the County shall pay the Village a total amount not to exceed of \$200,000 in Community Development Block Grant Program funding.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [108272](#) **Planning** - Amend the agreement with Pawling Holdings, LLC, its successors or assigns, in order to increase the grant from the federal HOME Investment Partnership Program, by \$40,000 from \$855,587.43 to \$895,587.43 and to change the expiration date from 5/31/23 to 11/30/23. The grant from the federal HOME Program will cover additional costs associated with the new construction of the four attached three-bedroom homeownership units. The units will affirmatively further fair housing and located at 259 North Ridge Street, Village of Rye Brook, and it is further that the County has required the Developer to file a Declaration of Restrictive Covenants which assures that the Units will be affordable to households whose income is at or below 80% of the County Area Median Income and will remain affordable for a period of not less than fifty (50) years.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [107664](#) **Social Services** - Renew an agreement with Westhab, Inc., to provide Job Placement, Job Readiness, and Job Development Services to single adult applicants and recipients of Temporary Assistance, age 18 and over, for an initial term commencing on 4/1/23 - 3/31/24, in an amount not to exceed \$1,105,225, by extending the term thereof for one (1) additional year from 4/1/24 - 3/31/25, for a total aggregate amount not to exceed \$1,105,225, comprised of an amount not-to-exceed \$1,037,700, and an amount not-to-exceed \$67,525 (DSS4001-A-23).

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [107755](#) **Social Services** - Amend an agreement (DSS3012-B-21) with Westhab, Inc., for which Westhab was to operate the Vernon Plaza Family Center as a Tier II Shelter for Families, as defined in 18 NYCRR Part 900, as well as operate an emergency overnight shelter within the Vernon Plaza Center, for adults with children, on an as-needed basis, as such need is determined by the County, for an aggregate amount not-to-exceed \$5,817,554, for the period from 2/1/21 - 1/1/24, and amend the agreement by, **1.)** extending its term by one (1) year, to a new termination date of 1/31/25; **2.)** increasing its amount by \$2,017,264, to a new total not-to-exceed amount of \$7,834,818, to pay for the Services during the Second Option Term, and **3.)** reflecting the fact that the County will have the sole option to further extend the term of the agreement for one (1) additional one-year period thereafter, for the not-to-exceed amount of \$2,057,609, on the same terms and conditions set forth in the agreement, for the Third Option Term (02/01/25 - 01/31/26).

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [107543](#) **College** - Contract No. WCC-24-952 for the Construction Phase of Site Improvements, Area III, Westchester Community College, Westchester County, New York . Award to Low Bidder, Bradhurst Site Construction Corp., Valhalla, NY., in the amount of \$728,800. Approval of B.A.C. Electrical Construction Co., Inc., Thornwood, NY, as a subcontractor. (13 bids)

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [107955](#) **College** - Amend a 1/11/24 Resolution to enter into an agreement with AI Engineers, Inc. dba Dolph Rotfeld Engineering, PC, for the provision of design services in connection with the Campus Wide Site Improvements, Area IV, Westchester Community College, Valhalla, New York, for a term commencing upon the Consultant's receipt of written notice from the President, Westchester Community College, to commence services, with a completion date of 12/31/25, for an amount not-to-exceed \$44,500, and is hereby amended **1)** in order to: change the Consultants name from AI Engineers, Inc. dba Dolph Rotfeld Engineering, PC to AI Engineers, Inc., Dolph Rotfeld Engineering Division; and **2)** delete the 'budget box' which, inter alia, provided the term of the agreement as being from 2/1/24 - 6/30/24, and replace it with the following budget box which reflects the correct term of 4/1/24 - 12/31/25.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [107967](#) **College** - Enter into agreements with Arizona State University, in the amount of \$901,222, and with Elaine L. Craft Educational Consulting, LLC, in the amount of \$498,223, to provide professional development for faculty and staff and promote learning and collaboration among two-year colleges; and Craft will provide grantsmanship mentoring and promote learning and collaboration among two-year colleges, for a term commencing on 10/1/23 - 9/30/28.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [107693](#) **District Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Data Vision Group, LLC.

M. Rocah

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [107695](#) **District Attorney** - Enter into an agreement with Data Vision Group, LLC, to provide custom programming and implementation for future enhancements to the enterprise case management system, known as 'PRO', of the Office of the Westchester County District Attorney, with such enhancements to be provided if and as requested by the DA's Office, for a period commencing upon execution and continuing for three (3) years thereafter, for total amount not-to-exceed \$159,120, payable at an hourly rate for services actually performed.

M. Rocah

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [107614](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** - Enter into a five (5) year Lease Agreement with the State of New York, acting by and through their agent, the Dormitory Authority of the State of New York, commencing on 1/1/24, for approximately 11,049 square feet of space located on the 7th Floor of the Reginald A. LaFayette County Office Building, 100 East First Street, Mount Vernon, New York, for a total rental amount of \$1,646,269.11.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [107734](#) **DPW/Transportation** - Enter into an agreement with the firm of Arcadis of New York, Inc. , White Plains, NY, in connection with Program Management and Construction Advisory Services for various projects. The Consultant shall provide professional engineering services to assist Department personnel in managing the County's capital program and reduce the capital backlog, for a total compensation not to exceed \$3,000,000, and that payment for this contract will be made from the various County capital project accounts for which the services are rendered as needed and as determined by the Department, commencing upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be 4/30/27. Approval of Nasco Construction Services Inc., a WBE firm, Armonk, NY; and JKMuir, a WBE firm, Rocky Hill, CT, as subconsultants.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [107739](#) **DPW/Transportation** - Enter into Agreement No. 24-911 with the firm of Stantec Consulting Services Inc. New York, NYC, in connection with Program Management and Construction Advisory Services for various projects. The Consultant shall provide professional engineering services to assist Department personnel in managing the County's capital program and reduce the capital backlog, and for services rendered in accordance with the Consultant's proposal, a total compensation not to exceed \$3,000,000, commencing upon the Consultant's receipt of written notice from the Commissioner of the Department or his designee and that the completion date shall be 4/30/27. Approval of the six (6) subconsultants.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [107970](#) **DPW/Transportation** - Contract No. 24-501 for Drainage Improvements and Wall Reinforcement ,Compost and Education Center ,Grasslands Campus, Valhalla, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [108016](#) **DPW/Transportation** - Obtain a Proposal and Negotiate a Fee with Johnson, Kukata & Lucchesi, P.C. d/b/a Johnson, Kukata & Lucchesi Engineers, an MBE firm, in connection with Engineering Services for Runway 16/34 Shoulders and Edge Lighting Rehabilitation, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. (Agreement No. 24-919)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [108032](#) **DPW/Transportation** - Contract No. 22-208 with Vinco Builders LLC, for Residential Renovations & Repairs, 23 General Heath Avenue, City of White Plains and 194 Ketchum Avenue, Village of Buchanan, Westchester County, New York. Approval of R V P Flooring Systems, Inc. (WBE), Carmel, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [108036](#) **DPW/Transportation** - Obtain a proposal and to negotiate a fee with Urbahn Architects, PLLC, 306 West 37th Street, 9th Floor, New York, New York 10018, for architectural and engineering services for an Interior Improvements Study of the Department of Social Services District Offices and Facilities, Various Locations, Westchester County, New York. (Agreement No. 24-918)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [108038](#) **DPW/Transportation** - Contract No. 19-502, with West-Fair, for New Switchgear Facility, Playland Park, Rye, New York. Approval of Change Order No. 2 in the amount not to exceed \$700,000, increasing the total contract amount to \$6,123,448, and extending the term through 9/30/25.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [108109](#) **DPW/Transportation** - Contract No. 20-536 with R. Pugni & Sons, Inc., for Public Restroom Facilities, Septic System Infrastructure and Site Improvements, Alfred B. DelBello Muscote Farm, Somers, New York. Approval of Pierotti Corp., Harrison, NY, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [107661](#) **DEF** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Trojan Technologies Group ULC.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [107658](#) **DEF** - Enter into an agreement with Trojan Technologies Group ULC to provide various preventative maintenance services, including necessary replacement parts, for the Central Avenue, Orchard Street and Gates of Heaven water treatment plants, for a two-year term commencing on 1/9/24 - 1/8/26, for a total amount not-to-exceed \$174,650.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [108179](#) **DEF** - Contract No. EF-2409 for Residential Food Scrap Collection, Transportation, and Recycling Services Refuse District #1, Westchester County, New York. Advertise for bids.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 04/11/2024