



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, April 18, 2024

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Commissioner of Finance
Associate County Attorney
Board of Legislators
Board of Legislators
Board of Legislators
Board of Legislators
Secretary BAC
Assistant Secretary BAC

Karin Hablow
Rachel Noe
Greg Casciato
Lisa Hochman
Dylan Tragni
Santiago Caceres
Raymond Sculky
Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky said, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 4/11/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [107769](#) **County Executive / Board of Legislators** - Enter into an agreement with The Lincoln Depot Foundation, Inc., to provide historical presentations, tours for school children, scouting groups and senior citizens of The Lincoln Depot Museum, as well as cultural and educational community programming and events, including exhibits and historical dramatists of President Abraham Lincoln and reenactor groups designed to preserve the memory and ideals of President Abraham Lincoln, for a term commencing retroactive to 1/1/24 - 12/31/24, for an amount not-to-exceed \$45,000.

G. Latimer
V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [107947](#) **County Executive / Board of Legislators** - Enter into an agreement with New Rochelle Young Men's Christian Association Inc. d/b/a YMCA of New Rochelle, Inc., to provide a series of youth and senior citizen programming and scholarship opportunities designed to cultivate values, skills and relationships that lead to positive behaviors, better health, educational achievement, and an overall greater sense of community, for a term commencing retroactively on 1/1/24 - 12/31/24, for an amount not-to-exceed \$338,125, payable in two equal installments, after submission by the Contractor of two (2) invoices.

G. Latimer
V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [107956](#) **Board of Legislators** - Enter into an agreement with Pelham Pact Coalition, Inc. d/b/a Pelham Together, for the provision of youth programming including a youth council, youth summer internships, youth run entrepreneurial projects, youth therapy and other events designed to support the physical, social and mental well-being of youth residents of Pelham, for a term commencing retroactively to 1/1/24 - 12/31/24, for an amount not-to-exceed \$41,200.

V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [108259](#) **County Executive / Board of Legislators** - Enter into an agreement with YWCA of White Plains & Central Westchester, Inc., to provide a series of educational programs and services promoting racial equity, as well as physical, mental and emotional health and wellness, for a term commencing retroactively to 1/1/24 - 12/31/24, for an amount not-to-exceed \$209,035.

G. Latimer
V. Gashi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [108208](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Granicus, LLC. (Contract No. IT-1788)

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [108207](#) **Information Technology** - Amend an agreement with Granicus, LLC, to provide various software modules as a Software-as-a-Service (SaaS) solution to automate and manage business processes, for a three-year term commencing on 8/31/23 - 8/30/26, for a total amount not-to-exceed \$325,199.23, in order to: (i) expand the scope of services to include an upgrade to Granicus's encoder which will allow the County to simulcast to YouTube and Facebook; and (ii) increase the amount by an additional \$29,197.05, to a new total amount not-to-exceed of \$354,396.28, to compensate Granicus for providing the additional services. (Contract No. IT-1788)

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [108218](#) **County Attorney** - Enter into a retainer agreement with the law firm of Sheppard, Mullin, Richter & Hampton LLP, for the provision of outside counsel legal services in connection with a dispute the County is having with Nuco Painting Corporation and its subcontractor, Unique Scaffolding Systems, under Department of Public Works & Transportation Contract No. 17-534, for a term commencing retroactive to 3/6/24 and continuing until the matter has been resolved, for an amount not to exceed \$100,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [107879](#) **Planning** - Amend the agreement with the Town of Ossining, for which the Town will install hardware and software for broadband access in the Henry Gourdine and Louis Engel Parks, in the amount of \$57,644 in the Community Development Block Grant - Coronavirus ("CDBG-CV") program, to change the expiration date from 7/31/23 to 9/30/24.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [107675](#) **Social Services** - Exercise the first of its five (5) renewal options under its agreement with the Westchester Institute for Human Development ("WIHD") for the provision of pediatric medical services to children placed in DSS foster care, by extending the contract term of the agreement from 4/1/24 - 3/31/25 and by increasing the amount by an additional \$514,795 (DSS6044-A-23), to compensate WIHD for services rendered during the renewal term.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [107898](#) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Gregory A. Tipping.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [107899](#) **Social Services** - Enter into an agreement (DSS7011-24) with the Gregory A. Tipping d/b/a The TipCo Group to provide consulting services relating to the analysis of the business processes and technology used in the Department's Supplemental Nutrition Analysis Program, for the term 6/1/24 - 10/31/24, in an amount not to exceed \$50,000.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [108217](#) **Social Services** - Enter into an agreement with Nicole Hidalgo for foster care boarding services, according to the foster care rates established by the Department effective at the time of placement and as the same may be from time to time adjusted pursuant to the law, for a term commencing on 11/8/23 and continuing for an indefinite duration with either party having the right to terminate the agreement on thirty (30) days written notice.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [108370](#) **Social Services** - Retroactively enter into thirteen (13) agreements with the thirteen (13) agencies listed for each to operate a summer youth employment program funded through the New York State's Temporary Assistance to Needy Families 2023 Summer Youth Employment Program, with each of the agreements to be for a retroactive term commencing on 5/1/23 - 9/30/23, for a total aggregate not-to-exceed amount of \$845,800.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [108408](#) **College** - Enter into an agreement with Blue Icon Advisors, LLC, for the provision of assistance with the changes in the Free Application for Federal Student Aid ("FAFSA") as part of the FAFSA College Support Program, at no cost to the College, for a term commencing on or about 4/22/24 and terminating on 6/30/24, unless extended by the U.S. Department of Education.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [108279](#) **Health** - Enter into an agreement with the Housing Trust Fund Corporation, a subsidiary of the New York State Housing Finance Agency, to accept a grant in the amount of \$3,466,767 in New York State funds under the Leading in Lead Prevention Pilot Program, which funds will be used by the Department to identify and remediate lead paint hazards in high risk housing in the County, as well as provide training/education to property owners in safe abatement and remediation practices, for a two-year term commencing retroactive to 4/1/24 - 3/31/26.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [107797](#) **Public Safety** - Enter into an agreement with the Westchester Coalition for Legal Abortion - Choice Matters, Inc., pursuant to which Choice Matters, through its Center for Analysis and Tracking of Clinic Harassers, would provide a training program entitled "Understanding & Enforcing Clinic Access Laws", to educate County and other local law enforcement agencies about existing federal, state and County laws designed to ensure safety in and around reproductive health facilities, for a term commencing retroactive to 1/1/24 - 12/31/24, for an amount not-to-exceed \$30,000, with the County reserving an option to renew the agreement for up to two additional terms of one year each, as follows: from 1/1/25 - 12/31/25 - \$32,500 / from 1/1/26 - 12/31/26 - \$32,500.

T. Raynor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [108199](#) **Probation** - Enter into a license agreement with Lexington Center for Recovery, Inc., to use space at the Westchester Family Courts in White Plains, Yonkers and New Rochelle, for the provision of substance abuse assessment and treatment services for juveniles attending the Family Court offices, and their families who are referred to Lexington Center by the Department, for one-year period commencing upon execution of the agreement by both parties, with the County having the sole option to renew the initial term of the Agreement for four (4) additional one-year terms.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [108204](#) **Probation - 1)** Enter into a grant agreement with the State of New York, acting by and through its Division of Criminal Justice Services ("DCJS"), for which DCJS will grant to the County an amount of \$50,000, for the Department to implement components of their Delinquency Prevention Program, the Department's developed action plan to address racial and ethnical disparities in the youth justice system, with an emphasis on the adjustment decision making process, for a term commencing 6/1/22 - 5/31/25, and **2)** enter into an agreement with The Children's Village to provide its Braveheart Diversion Advocacy Program, for the term commencing 5/1/24 - 5/31/25, in an amount not to exceed \$50,000.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [107868](#) **DPW/Transportation** - Amend a 2/1/24 Resolution to amend Agreement No. 21-906 with Reed Hilderbrand LLC, in the matter of Planning Consulting Services in connection with Master Plan Development, Hilltop Hanover Farm and Environmental Center, Yorktown, New York, by providing additional planning consulting services, approving the use of five subconsultants, and extending the term of the agreement until 12/31/26, be and is hereby amended to authorize the County to execute an agreement consenting to the assignment of Agreement No. 21-906 from Reed Hilderbrand LLC **to** Reed Hilderbrand Landscape Architecture P.C., effective as of the date of execution of the assignment.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [107869](#) **DPW/Transportation** - Amend Agreement No. 13-919 with GHD Consulting Services Inc., Syracuse, NY, in connection with the Woodlands Lake Dam Rehabilitation, V.E. Macy Park, Irvington, New York. The Consultant shall provide additional design services during construction associated with this project and be it further that for the additional services rendered in accordance with the Consultant's proposal, GHD Consulting Services Inc., shall be paid a fee of \$28,400, increasing the total maximum fee to \$439,100.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [107870](#) **DPW/Transportation** - **1)** Renew Contract No. 21-205 with Westchester Hills Landscaping, West Harrison, NY, to provide a Service Contract for Resurfacing of Various County Maintained Roads, Westchester County, New York and extend the termination date of the agreement from 8/31/24 **to** 8/31/26; and **2)** increase the amount of the agreement by \$1,309,810.27, from an amount of \$1,964,715.40, to a new amount not to exceed \$3,274,525.67.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [107894](#) **DPW/Transportation** - Amended to provide for architectural and engineering services in connection with a New Storage Building, Kensico Dam Plaza, Valhalla, New York. The Consultant shall provide additional design services associated with this project and for the additional services rendered in accordance with the Consultant's proposal, KG+D Architects, P.C., shall be paid a fee of \$327,400, increasing the total maximum fee to \$473,400 with the completion date of the agreement to be extended to 12/31/28.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [108203](#) **DPW/Transportation** - Amend Agreement No. 20-911 with AI Engineers, Inc., an MBE firm, Elmsford, NY, in connection with engineering services for the Rehabilitation of Midland Avenue, CR #72, City of Rye, New York, by extending the term retroactively from 12/31/23 - 12/31/26.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [108233](#) **DPW/Transportation** - Contract No. 11-548 with Welkin Mechanical LLC, for HVAC Equipment Upgrades and Odor Control Improvements - Phase IV, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Approval of the eight (8) listed subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [108330](#) **DPW/Transportation** - Contract No. 23-202 for Repair of Croton Point Park Seawall, Croton Point Park, Croton-on-Hudson, New York. Award to the Low Bidder, LandVScape Inc. d/b/a Nicky Diggs Excavation, Carmel, NY, in the amount of \$307,167. (12 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 04/18/2024