



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, August 8, 2024

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Mr. Lawrence C. Soule, and Mr. Vedat Gashi

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, “The Board of Acquisition and Contract permits in-person access to the meeting and virtually through Webex.

For the record, has the Secretary gone to the reception area to invite any members of the public who wish to attend today’s meeting in person to come to this conference room?”

Mr. Sculky replied, “Yes I have.”

Acquisition & Contract.

Minutes of the meeting 8/1/24 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [109453](#) **County Executive/Office for Women** - Amend a 3/7/24 Resolution to enter into an agreement with “The LOFT: Lesbian and Gay Community Services Center, Inc.”, pursuant to which the contractor was to provide information, education and training for Westchester’s lesbian, gay, bisexual, transgender and queer + (“LGBTQ+”) community, their families and service providers seeking support for LGBTQ+ clients, for a term commencing 1/1/24 - 12/31/24, for an amount not to exceed \$60,000, is hereby modified by replacing, in its first ‘RESOLVED’ clause, the text “The LOFT: Lesbian and Gay Community Services Center, Inc.” with the text “The LOFT: The Lesbian and Gay Community Services Center, Inc.”

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [109584](#) **County Executive/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with United Community Center of Westchester, Inc.

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [109585](#) **County Executive/Office for Women** - Enter into an agreement with United Community Center of Westchester, Inc. to provide community-based domestic violence support services for those affected by domestic and family violence, for an amount not to exceed \$77,240, for the term 4/1/24 -3/31/25.

G. Latimer
R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [109564](#) **Information Technology** - Enter into an agreement with Philip M. Casciano Associates, Inc., to replace base stations, control equipment and monitoring equipment for VHF-band and UHF-band interoperability systems for radio communication purposes for a not to exceed amount of \$908,961.28, for a term commencing upon execution and expiring two (2) years thereafter.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [109587](#) **Information Technology** - Amend a 4/18/24 Resolution which authorized the County of Westchester to exempt from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof, the procurement of an amendment to an agreement with Granicus, LLC for the provision of various software modules as a Software-as-a-Service solution, by expanding the scope of services to enable the County to simulcast to YouTube and Facebook, for a not-to-exceed amount of \$354,396.28, in order to change the not-to-exceed amount from \$354,396.28, **to** \$366,165.06 (Contract IT-1788).

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [109588](#) **Information Technology** - Amend a 4/18/24 Resolution which authorized the County of Westchester to amend an agreement with Granicus, LLC for the provision of various software modules as a Software-as-a-Service solution to automate and manage business processes, for a three-year term commencing on 8/31/23, for a total amount not-to-exceed \$325,199.23, by expanding the scope of services to include an upgrade to Granicus's encoder which will allow the County to simulcast to YouTube and Facebook and increase the not-to-exceed amount by an additional \$29,197.05, in order to change the amount of the increase from \$29,197.05 **to** \$40,965.83, for a new total amount of \$366,165.06. (Contract IT-1788)

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [109618](#) **Information Technology / DPW/Transportation** - Amend a 5/28/20 Resolution authorizing the County of Westchester to enter into a lease agreement with American Tower Management, LLC ("ATC"), to lease a portion of real property leased by ATC located at 7 Morning View Court, Mount Pleasant, NY (the "Hardscrabble Road Site") for the purpose of installing, maintaining, and operating certain radio communication antennas and equipment on the ATC tower facility, for a term commencing on the earlier date of (i) ATC's issuance of the Notice to Proceed or (ii) 6/15/20 ("Commencement Date"), and continuing through 12/31/29, subject to four (4) additional five (5) year renewal terms, which shall commence automatically, and is amended in order to authorize the payment of the County's pro rata share of CAM charges and property taxes, and modifying the contract by increasing the amount by \$142,468.84, in accordance with the terms and conditions.

M. Beirne

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [109548](#) **County Attorney** - Compromise the County of Westchester's right to be reimbursed for health care and wage benefits paid or owing to or on behalf of a County employee, identified as "E.J.", from a settlement of her legal claim against several third parties; and that the County's reimbursement is \$62,747.44, representing a 34.29% reduction of its lien, with full reservation of the County's right to set off E.J.'s net recovery against any future compensation in accordance with the provisions of New York State Workers' Compensation Law.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [109639](#) **Planning** - Amend an agreement with Human Development Services of Westchester Inc., to provide homeless and eviction prevention services to very low income households residing within the Westchester Urban County Consortium and/or in municipalities that do not receive their own ESG funds, in order to change the expiration date from 7/31/24 to 8/31/24.

B. Lopez

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [109608](#) **Emergency Services** - Amend a grant agreement with the New York State Division of Homeland Security and Emergency Services, to accept federal grant funds in an amount not-to-exceed \$683,944, for the period 9/1/21 - 8/31/24, to assist the County in its efforts related to emergency planning activities in order to prevent and address terrorist attacks and mitigate against man-made and natural hazards, protect the residents of the County, the County's critical infrastructure and key resources, and prepare to respond to and recover from both man-made and natural disasters, amongst other things, in order to extend the period of performance by one year, until 8/31/25.

R. Wishnie

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [109625](#) **Social Services** - Amend an agreement with Yonkers City Post, No.1666, Veterans of Foreign Wars of the United States, Inc. ("VFW 1666"), pursuant to which VFW 1666 was to, at its building at 574 Yonkers Avenue in the City of Yonkers, provide space for, and facilitation of, meetings, events, programs, and the like for youths and seniors, for the period from 1/1/23 - 12/31/23, for a total amount of \$150,000, payable as a flat fee for all of the services, by extending its term by six (6) months, to a new expiration date of 6/30/24, at no additional cost to the County.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [109629](#) **Social Services** - Enter into an agreement with Caritas of Port Chester, Inc., pursuant to which Caritas will provide services to address food insecurity, for the period from 8/1/24 - 7/31/25, for an amount not to exceed \$140,000, (DSS7015-24).

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [109578](#) **College** - Extend an agreement with Ivy.Ai, Inc. for the provision of Chatbot services including 24/7 automated AI generated answers to questions from current and potential students about the College, for a term commencing on 6/1/22 - 5/31/24, at a cost of \$71,035, in order to extend the term of the agreement for the period from 6/1/24 - 5/31/25, at the previously agreed upon cost of \$33,368.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [109606](#) **College** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, the procurement of a license from Anthology, Inc. of NY for software for a course evaluation system for use by the students of Westchester Community College, for a term commencing 7/1/24 - 6/30/25, at a cost of \$22,248.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [109617](#) **College** - Enter into an agreement with the Brewster Central School District, for the period 1/1/24 - 6/30/24, wherein Westchester Community College shall provide advisory services & resources in furtherance of the development of the P-Tech program that will prepare District students for high-skilled jobs in technology & manufacturing at the previously agreed upon fee not to exceed \$5,216.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [109630](#) **College** - Accept a grant and enter into the sub-recipient grant agreement with the Research Foundation for the "The SUNY Internship Program at Westchester Community College" Project" for which the proposed agreement shall have a term commencing on 9/1/23 and terminating on 8/31/26; and be it further that the College shall be entitled to receive up to \$314,000 for its participation in the grant, of which approximately \$132,000 shall be for program administration and the rest for student internships.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [109568](#) **Corrections** - Enter into an agreement with the American Correctional Association, to conduct an accreditation process for the term from 5/1/23 - 4/30/26, in an aggregate amount not to exceed \$31,500.

J. Spano

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [109627](#) **Probation** - Amend a 4/4/24 Resolution to enter into an agreement with Sonesta, pursuant to which Sonesta will provide catering and event host services for the Department to hold an educational dinner, for a term commencing on 9/1/24 - 12/31/24, by changing the date of the event from 9/19/24 to on or about 9/26/24, for a not to exceed amount of \$30,000.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [109621](#) **Parks** - Enter into a Temporary Easement Agreement with the City of New Rochelle, pursuant to which the City will grant the County a temporary easement in, on, upon, across, through and over a portion of City-owned property, consisting of approximately .53 acres of a portion of tax Lot 0001 in tax Block 490, Section 2, as shown on the Tax Map of the City, to be used by the County, its successors, assigns, employees, invitees, agents, independent contractors and subcontractors, to facilitate a capital project to rehabilitate the Glen Island Bridge, for which the term of the agreement shall commence upon execution thereof by both parties and approval of same by the Office of the County Attorney, and will expire upon completion of the Project; and in consideration for the grant of Easement, the County will pay the City the sum of One (\$1.00) Dollar.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [109570](#) **DPW/Transportation** - Contract No. 17-530 with Laura Li Industries LLC (WBE), West Harrison, NY, for Rehabilitation of Various Bridges, Westchester County, New York. Acceptance of completed work and approval of the Final Contract Amount of \$3,552,010.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [109573](#) **DPW/Transportation** - Contract No. 15-526 with Arben Group LLC, Pleasantville, NY, for Replacement of Butlerville Road Bridge over Croton River (BIN 3348590), Town of Somers, New York. Acceptance of completed work and approval of Final Contract Amount of \$3,138,696.50.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [109610](#) **DPW/Transportation** - Contract No. 17-514 for Rehabilitation of Cove Road and Edgewater Point Pumping Stations, Mamaroneck Sanitary Sewer District, Mamaroneck, New York. Award to the Low Bidder, Mace Contracting Corporation (MBE), New Rochelle, NY, in the amount of \$5,763,000. (4 bids)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [109611](#) **DPW/Transportation** - Contract No. 22-525 for Rehabilitation of Fifth Avenue and Saxon Woods Pumping Stations, New Rochelle and Mamaroneck Sanitary Sewer Districts, New Rochelle and Mamaroneck, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [109614](#) **DPW/Transportation** - Contract No. 20-521 for Pumping Station Rehabilitation Program, Hastings, Dobbs Ferry, Main Street and Ludlow Street Pumping Stations, North Yonkers and South Yonkers Sanitary Sewer Districts, Villages of Hastings-on-Hudson and Dobbs Ferry, and City of Yonkers, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [109623](#) **DPW/Transportation** - Contract No. 22-508, with Sun-Dance Energy Contractors, Inc. d/b/a Markley Mechanical, Peekskill, NY, for Basement Mechanical Room Rehabilitation, Norwood E. Jackson Correctional Center, Old Jail Medical Unit, Grasslands Campus, Valhalla, New York. Approval of Change Order No. 1 in the amount of \$232,000.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 08/08/2024