



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, January 6, 2022

11:00 AM

**County Executive Conference Room
Michaelian Office Building**

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr. Lawrence C. Soule

Attendees:

Commissioner of Finance	Ann Marie Berg
County Attorney	John Nonna
Associate Deputy County Attorney	David Vutera
Board of Legislators	Greg Casciato
Board of Legislators	Mary Beth Gose
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Sculky said, “The County Board of Acquisition and Contract is meeting pursuant to Chapter 417 of New York State Laws of 2021, which allows public bodies to meet and take action without permitting in-person public access to meetings and authorizes such meetings to be held remotely by conference call or similar service, provided the public has the ability to view or listen and that such meetings are recorded and later transcribed.

I call this meeting of the Board of Acquisition and Contract for January 6, 2022 to order.

It is my understanding that a vote is required for Chair of this Board. I request that counsel to the Board address this matter for the record.”

Mr. Nonna said, “Thank you, I am John Nonna, County Attorney. Section 161.01 of the County Charter sets the membership of this Board of Acquisition and Contract as follows: the County Executive; the Budget Director and the Chair of the County Board of Legislators.

It does not specify who the Chair of this Board of Acquisition and Contract shall be. As such, a vote for Chair by the members of this Board must take place. In the past the Board has taken such vote upon the beginning of the term of the County Executive,

which we are at right now. Any member may nominate himself/herself or any other statutory member of the Board for the position of Chair. Mr. Secretary back to you.”

Mr. Sculky said, “Thank you. Are there any nominations for the position of Chair of the Board of Acquisition and Contract?”

Mr. Soule said, “I move the nomination of the County Executive, the Honorable George Latimer, as Chair of the Board of Acquisition and Contract.”

Mr. Sculky asked, "Is there a second?"

Ms. Borgia said, "Second."

Mr. Sculky asked, “Are there any other nominations for Chair of the Board?”

Mr. Sculky continued, “I will now conduct a roll call vote for the Chair of the Board Acquisition and Contract.”

Mr. Sculky asked, “Mr. Soule?” Mr. Soule answered, "Yes."

Mr. Sculky asked, “Ms. Borgia?” Ms. Borgia answered, "Yes."

Mr. Sculky asked, “Mr. Latimer?” Mr. Jenkins answered, "Yes."

Mr. Nonna said, "Actually that is the Deputy County Executive sitting in as the designee as Mr. Latimer."

Mr. Sculky said, “I note for the record, that the County Executive, the Honorable George Latimer, has been elected as the Chair of the Board of Acquisition and Contract. The Chair will now conduct the rest of this meeting.”

Mr. Jenkins said, "Thank you Mr. Sculky. Thank you members of the board. Thank you County Attorney Nonna for making that modification to ensure that the record is reflected appropriately. Are there any other motions before we consider the agenda for today’s meeting?”

Mr. Soule said, “Mr. Chair, I move that we re-adopt the rules of this Board of Acquisition and Contract. A copy of those rules has been provided by the Secretary to this Board.”

Mr. Jenkins asked, "Is there a second?"

Ms. Borgia answered, "I second."

Mr. Jenkins said, “Unless there is any objection, I move that the Board consider agenda items 1 through 35, noting that item 25 is being withdrawn by the Department of Public Safety. The floor is open for discussion of agenda items by the members of the board”.

Ms. Borgia said, "No discussion required."

Mr. Jenkins said, "From my perspective, on behalf of myself and the County Executive, Madame Chair, it is great to see you and congratulations once again on your elevation to Chair of the Board of Legislators."

Acquisition & Contract.

Minutes of the meeting 12/23/21 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [89921](#) **County Executive** - Pursuant to the provisions of Sections 161.01 and 161.11(1)(b) of the Laws of Westchester County, the Board of Acquisition and Contract hereby approves the issuance of certificates of authorization by the County Executive, during his term of office, authorizing the heads of the listed departments, boards, or commissions to execute contracts relating to the maintenance and/or operation of such department, board, or commission, under the listed terms and conditions.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [89925](#) **County Executive** - Pursuant to the provisions of Sections 161.01 and 161.11(1)(c) of the Laws of Westchester County, the Board of Acquisition and Contract hereby approves the issuance of certificates of authorization by the County Executive, during his term of office, authorizing the heads of the listed departments, boards, or commissions to execute contracts relating to the maintenance and/or operation of such department, board, or commission, under the listed terms and conditions.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [89311](#) **County Executive/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Harrison Edwards, Inc.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [89312](#) **County Executive/Office of Tourism** - Enter into an agreement with Harrison Edwards, Inc., for the provision of public relations and marketing services to promote Westchester County as an attractive business-friendly destination for TV and film production, for a term commencing on 1/1/22 - 12/31/22, for a total amount not-to exceed \$100,000.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [89313](#) **County Executive/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Eric Mower & Associates, Inc. d/b/a Mower.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [89314](#) **County Executive/Office of Tourism** - Enter into an agreement with Eric Mower & Associates, Inc. d/b/a Mower, for the provision of public relations, marketing, advertising and creative services to promote tourism in Westchester County, for a term commencing on 1/1/22 - 12/31/22, for a total amount not-to exceed \$490,000.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [89909](#) **Human Resources** - Amend a 12/16/21 Resolution to enter into an agreement with Ilan D. Gilbert, to provide services as a Hearing Officer, to handle appeals in connection with Equal Employment Opportunity and Human Rights claims, from 12/1/21 - 11/30/22, for a total aggregate not-to-exceed amount of \$75,000, in order to change the rates under the agreement from a per diem fee calculated at the rate of \$125 per hour, for an amount not to exceed \$750 in any one day and \$50 for each Report of Findings issued, to a single hourly rate of \$125.

M. Mahon

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

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8. [89772](#) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Carousel Industries of North America, LLC.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [89773](#) **Information Technology** - Amend Agreement No. IT-1300 with Carousel Industries of North America, Inc. which is now Carousel Industries of North America, LLC, pursuant to which Carousel was to provide maintenance services for the individual equipment and overall system components comprising the County's Enhanced 911 system, from 1/10/13 - 1/9/22, for a total amount not to exceed \$6,888,894.33, by, **a)** extending its term by eleven months and twenty-two days, to a new termination date of 12/31/22, and **b)** increasing the amount by \$953,456.70, to a new total not-to-exceed amount of \$7,842,351.03, to pay for the services to be provided during the extended term, and which amount shall be payable in accordance with specified terms.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [89352](#) **County Attorney** - Settle the lawsuit Daniel Yeboah & Joyce Haick v. County of Westchester, et al. by payment from the County of Westchester to Daniel Yeboah and Joyce Haick, in the amount of \$17,500.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [89556](#) **County Attorney** - Settle the lawsuit Progressive Specialty Insurance Company as subrogee of Juan Farias Sanchez v. County of Westchester by payment from the County of Westchester to Progressive Specialty Insurance Company, in the amount of \$11,084.57.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [89562](#) **County Attorney** - Settle the lawsuit entitled Zhianni R. Spears v The County of Westchester, et al. by payment from the County of Westchester to Zhianni R. Spears in an amount not to exceed \$50,000.

J. Nonna

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [89393](#) **Planning** - Amend the agreement with the Open Door Family Medical Center, Inc., through the Community Development Block Grant Program, in order to change the scope of work to provide partial funding for the purchase and installation of vital primary optometry care equipment at the Medical Center and to change the expiration date from 12/31/21 to 7/31/22.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [89693](#) **Planning** - Amend a 8/12/21 Resolution which authorized an agreement between the County, the property owner Sunrise Real Estate Corp. and Lead Professionals through the Lead Safe Westchester Grant Program, for a lead abatement project at 148 Poningo Street in the Village of Port Chester, in order to change to the owners name from Sunrise Real Estate Corp. to 148 Poningo LLC.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [88947](#) **Social Services** - Enter into an agreement with The Young Women's Christian Association of Yonkers, Inc., for which the YWCA of Yonkers will, **1)** operate an emergency overnight shelter at 68 Palisade Avenue in the City of Yonkers, for single male individuals, with said shelter also providing daytime services on all 'code blue' days specified by New York State; in other such circumstances when 24-hour shelter must, pursuant to law, be provided; and on any other days as directed by the County and/or New York State ("When Required"), and **2)** provide services to transport additional persons, beyond the capacity of 68 Palisade Avenue, to space at Operations Drive in Valhalla and operate an emergency overnight shelter at that location as needed, and also provide daytime shelter services for such additional persons ("When Required"), from 1/1/22 - 12/31/22, for an amount not-to-exceed \$1,915,349.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [89561](#) **Social Services** - Contract No. DSS6046-21-Rev., for Transportation Services for Youth in Foster Care and Youth in Court-Directed Custody. Award to the Sole Bidder, All County Bus, LLC, Yonkers, in the amount of \$3,947,000, commencing on or after 11/1/21 - 8/31/23. (1 bid)

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [89645](#) **Social Services** - Enter into an agreement with the Mental Health Association of Westchester County, Inc., to provide Mental Health Case Management Assessment and Collaboration for families with children at risk of foster care placement, from 1/1/22 - 12/31/22, for an amount not to exceed \$296,000.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [89646](#) **Social Services** - Enter into an agreement with Westchester Jewish Community Services, Inc., to provide mental health case management assessment and collaboration for families with children at risk of foster care placement, from 1/1/22 -12/31/22, for an amount not to exceed \$364,141.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [89692](#) **Social Services** - Amend an agreement with Westchester Community Opportunity Program, Inc., to provide and operate an emergency overnight shelter for single adult men and women at 19 Washington Avenue in New Rochelle, from 1/1/17 - 12/31/21, for a total amount not-to-exceed \$2,278,474, by, **a)** extending the term by six months to a new expiration date of 6/30/22, **b)** increasing the amount by \$220,685, to a new total amount not-to-exceed of \$2,499,159, to pay for services during the extended term, and **c)** modifying its budget in order to allocate the additional funds.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [89912](#) **Social Services / County Executive/Ctywide Admin Svc** - Enter into a lease agreement with Rajvi Management, LLC, for which Ardsley Acres will lease to the County twenty (20) guest rooms at the hotel known as the Ardsley Acres Hotel Court, located at 560 Saw Mill Rover Road in Ardsley, which will be used for the purpose of general isolation housing related to COVID-19, at a rate of \$109.95 per room per night, with no additional cost for parking, for an initial term commencing at the Hotel's check-in time on 1/6/22 and continuing through the Hotel's check-out time on 3/31/22, with the County having the sole option to extend the term of the agreement for up to three (3) additional months on the same terms as the Initial Term.

L. Townes

C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [89952](#) **Social Services** - Enter into an agreement with Westchester Community Opportunity Program, Inc., to operate housing that is provided by the County for the purpose of general isolation housing related to COVID-19, from 1/6/22 - 3/31/22, for an amount not-to-exceed \$281,292, for the initial term, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) month periods on the same terms as the initial term.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [89357](#) **Health** - Amend a contract with the New York State Department of Health for the Healthy Neighborhoods Program grant, in order to further extend the agreement period and increase the amount by \$273,600, as follows: Third Contract Amendment Multi-Year Term, from 07/01/15 - 03/31/22, for a total amount not to exceed \$2,085,660.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [89799](#) **College** - Enter into affiliation agreements with the following entities for supervised laboratory/clinical education and instruction for matriculated College Students: **1)** Hebrew Home for the Aged at Riverdale d/b/a Hebrew Home at Riverdale for a Social Work Program as part of the College's Education & Human Services Department, for a term commencing on or about 9/1/21 and continuing in full force and effect unless terminated by either party upon written notice; and **2)** ARC Rockland for a Social Work Program as part of the College's Education & Human Services Department, for a term of three years commencing on or about 1/3/22, unless terminated by either party upon written notice.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [89676](#) **District Attorney** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with HKA Global Inc., to conduct tax fraud investigations as part of the Crimes Against Revenue Program, from 1/1/22 - 12/31/22, for an amount not to exceed \$52,430.

M. Rocah

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [89529](#) **Public Safety** - Enter into an agreement with Amsterland, LLC, to raise public awareness and guide social norms to healthy decisions by creating, launching, promoting and supporting a teen website, We Teen, to target an audience of teens, commencing on 10/1/21 - 9/29/23, and in consideration for services to be rendered, Amsterland will be paid an aggregate amount not-to-exceed \$60,000.

T. Gleason

This Resolution was withdrawn by department

26. [88852](#) **Probation** - Retroactively enter into an agreement with the New York State Office Of Children And Family SERVICES (“OCFS”) to accept funding in an amount not to exceed \$601,339.24 under the OCFS’S supervision and treatment services for juveniles program (stsjp), from 10/1/21 - 9/30/22, and retroactively enter into two (2) agreements: **1)** with Student Advocacy Inc., to operate a program entitled “Education For Youth: Promoting School Success For Court Involved Youth,” in an amount not to exceed \$80,000; and **2)** with Westchester Jewish Community Services, Inc., to operate the Linkages program to provide services for youth who have been arrested in Westchester County, in an amount not to exceed \$191,339, both for the period 10/1/21 - 9/30/22.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [89269](#) **Parks** - Amend a 1/21/20 agreement with Starr Digital Technologies, Inc., to provide sound and lighting engineering services for the Westchester County Center, in order to extend the term of the agreement through 12/31/22.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [89802](#) **DPW/Transportation** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with IBI Group.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

29. [89803](#) **DPW/Transportation** - Enter into Agreement No. DOTCAP01-22 with IBI Group to provide consulting services for the development of a system-wide operational technology systems upgrade for the Department of Public Works and Transportation, from 1/1/22 - 12/31/24, for an amount not-to-exceed \$84,300.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

30. [89375](#) **DPW/Transportation** - Renew Contract No. 19-203 with Gentech Ltd., to provide Emergency Generator Service, Various Locations, Westchester County, New York, by extending the termination date from 7/31/22 to 7/31/24 and increasing the amount by \$468,200, to a new amount not to exceed \$1,170,500.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

31. [89431](#) **DPW/Transportation** - Contract No. 16-513 with Peter J. Landi Inc., for Rye Playland Parkway Path, Playland Parkway, North Street, Theodore Fremd Avenue, Purchase Street, Purdy Avenue and McCullough Place, City of Rye, New York. Acceptance of completed work and approval of Final Contract Amount of \$2,365,571.19.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

32. [89576](#) **DPW/Transportation** - Contract No. 20-534 with ELQ Industries, Inc., for Kemeys Cove Force Main Rehabilitation, Phase I - Interim Repair, Ossining Sanitary Sewer District, Village of Ossining, New York. Approval of McVac Environmental, New Haven, CT, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

33. [89805](#) **DPW/Transportation** - Contract No. 21-212 for Emergency Cleaning Services, Westchester County Center, 198 Central Avenue, White Plains, New York. Award Emergency Contract to CTE Incorporated d/b/a Reliable Cleaning System, Carle Place, NY, in the not to exceed amount of \$184,286.70.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

34. [89868](#) **DPW/Transportation** - Enter into Grant Agreement No. 3-36-0123-137-2022 with the United States of America, acting by and through the Federal Aviation Administration to accept a Concessions Rent Relief Airport Rescue Grant of \$747,059, to fund Airport Operations at the Westchester County Airport. This Grant will be used to provide funding to reimburse the County, as airport Sponsor, for providing relief from rent and minimum annual guarantees to each eligible in-terminal airport concession at Westchester County Airport in accordance with the American Rescue Plan Act, Public Law 117-2, Section 710.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

35. [89277](#) **DEF** - Contract No. EF-2109 for Removal And Disposal Of Sewage Sludge from the Ossining, Peekskill, and Port Chester Wastewater Treatment Plants, All Located in Westchester County, New York. Advertise for bids.

V. Kopicki

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 1/7/2022