



County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, May 12, 2022

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr. Lawrence C. Soule

Attendees:

Acting Commissioner of Finance	Cesar Vargas
Associate County Attorney	David Vutera
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

Mr. Jenkins presided.

Mr. Jenkins said, “The County Board of Acquisition and Contract is meeting pursuant to Chapter 56 of the New York State Laws of 2022, which authorize any public body to meet and take action authorized by law without permitting public-in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.”

Acquisition & Contract.

Minutes of the meeting 5/5/22 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [92662](#) **County Executive / Board of Legislators** - Enter into an agreement with the Young Men's Christian Association of Rye, N.Y., pursuant to which the Rye YMCA shall provide its Summer Camp Programs, from 1/1/22 - 12/31/22, in an amount not to exceed \$60,000, to be paid one-half upon full execution of the agreement and one-half on or about 9/1/22.

G. Latimer
C. Borgia

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [92976](#) **County Executive** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Ferrandino & Associates Inc.

K. Jenkins

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [92975](#) **County Executive** - Enter into an agreement with Ferrandino & Associates Inc., for consulting services related to the continued implementation of the Federal Opportunity Zones program, completion of the federal Community Development Entity (CDE) application initiated last year, the North 60 project, affordable housing regulations and opportunities, and any other services required by the County, for a term commencing retroactively on 1/1/22 - 12/31/22, in an amount not to exceed \$50,000, payable at the listed hourly rates.

K. Jenkins

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [92981](#) **County Executive** - Amend a 3/24/22 Resolution to enter into an agreement with Community Capital New York to administer payments to grantees under the Business FIRST program for religious and nonprofit corporations, from 1/1/22 - 12/31/23, for an amount not-to-exceed \$350,000, and the transfer from the County of up to \$16,650,000 to be distributed to recipients who qualify for the programs, is hereby amended to also include as additional permitted grantees under the Business FIRST program businesses that are certified as Minority or Woman Owned Business Enterprises (MWBES) by the State of New York, or Disadvantaged Business Enterprises (DBEs) by the United States of America.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [92982](#) **County Executive** - Amend Resolution # 91215 approved on 3/24/22, which determined, pursuant to Section 3(a)xxi of the Westchester County Procurement Policy and Procedures, that application of the procedural requirements contained therein, including the necessity of soliciting proposals, was neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Community Capital New York to administer payments to the grantees under the Business FIRST program for religious and nonprofit corporations, for an amount not-to-exceed \$350,000, and the transfer from the County of up to \$16,650,000 to be distributed by Community Capital New York to eligible grantees, is hereby amended to also include as additional permitted grantees under the transfer up to \$16,650,000 to be distributed by CCNY to recipients who qualify for the program businesses that are certified as Minority or Woman Owned Business Enterprises (MWBES) by the State of New York, or Disadvantaged Business Enterprises (DBEs) by the United States of America.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [93141](#) **County Executive/Ctywide Admin Svc** - Enter into an agreement with RM Friedland, LLC, to provide the County with various real estate services, including brokerage services, to assist the County in better management of its real property, for a term commencing upon execution of the agreement by both parties and approval of same by the Office of the County Attorney, and continuing for a period of one (1) year thereafter, payable at the rates set forth in Schedule "A", for a not to exceed aggregate sum of \$50,000 and to further authorize RM Friedland, LLC to subcontract a portion of the services to Sky Queen Realty, West Harrison.

C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [92984](#) **County Executive/Office of Tourism** - Enter into a Film Permit with Woodbridge Productions, Inc., to authorize filming at Westchester County Airport, from 5/2/22 - 5/3/22 with an estimated permit fee of \$73,600, payable to the County, which includes estimated overtime costs for County personnel.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [92921](#) **County Executive/Office for Women -1)** Rescind a 2/24/22 resolution to enter into two (2) separate agreements for services in connection with the Westchester County Domestic Violence High Risk Team, with Hope's Door, Inc., and Pace University, and **2)** enter into two (2) separate subaward agreements, each of which will subaward a portion of a grant, will be for a term commencing on 10/1/21 - 9/30/25, and for which each party is to use the subawarded funds in furtherance of providing grant-funded services in connection with the Westchester County Domestic Violence High Risk Team, as follows: Hope's Door, Inc., in an amount not-to-exceed \$711,550; and Pace University, in an amount not-to-exceed \$158,868.

R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [93149](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Mount Vernon United Tenants.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [93024](#) **Planning** - Amend an agreement with Mount Vernon United Tenants to provide an Emergency Rental Assistance Program that will increase the submission of applications by tenants with rental arrears to prevent evictions in Westchester County, in order to increase the amount by \$150,000, from \$35,000 **to** a new amount of \$185,000, and to change the expiration date from 5/31/22 **to** 9/30/22.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [93026](#) **Planning** - Amend an agreement with Sheltering the Homeless is our Responsibility Inc./Interfaith Council for Affordable Residences, Inc., its successors or assigns, to provide the Developer with a grant in the amount of \$333,245 from the federal HOME Investment Partnership Program to be used by the Developer to supplement the cost of the new construction/land acquisition of two detached three-bedroom affordable homeownership units which will affirmatively further fair housing ("AFFH") to be located at 112 North Lawn Avenue, in the Town of Greenburgh, in order to change the expiration date of the agreement from 4/26/22 **to** 4/26/24.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [93027](#) **Planning** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Housing Action Council, Inc.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [93028](#) **Planning** - Enter into an agreement with the Housing Action Council, Inc. ("HAC"), for the provision of technical assistance to not-for-profit developers of new fair and affordable housing projects and/or local housing boards, in an amount not to exceed \$125,840, from 1/1/22 - 12/31/22, that HAC will be authorized to use the Pace University's Elisabeth Haub School of Law's Land Use Law Center ("LULC"). LULC will be a sub-consultant for the provision of organizational and technical assistance to both HAC and the local not-for-profit developers and housing boards.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [92476](#) **Social Services** - Enter into a Multiple Projects Renewal Grant Agreement with the United States Department of Housing and Urban Development ("HUD") in order to accept grant funds in the amount of \$7,678,097, under the HUD's 2021 Continuum of Care (CoC) Program, to be used to fund eight (8) projects, as more particularly described in the listed Schedule A.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [92654](#) **Senior Programs and Services** - Enter into grant agreements with the New York State Office for the Aging to accept grant funds made available to the County under Titles III-B, III-C & the Nutrition Services Incentive Program ("NSIP"), III-D, and III-E of the Older Americans Act ("OAA") for the provision of various support services, in the total aggregate not-to-exceed amounts listed. The Grant Agreements will be for a term commencing retroactive to 1/1/22 - 12/31/22, except for the grant agreement for NSIP, which will commence retroactive to 10/1/21 - 9/30/22.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [92890](#) **Community Mental Health / Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Coordinated Care Services, Inc.

M. Orth
M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [92891](#) **Community Mental Health / Information Technology** - Enter into a consulting agreement with Coordinated Care Services, Inc., pursuant to which CCSI will develop fidelity assessments, performance monitoring and sustainability assessments in order to evaluate and improve the performance and fiscal sustainability of the newly created Mobile Crisis Response Teams (MCRTs), under the County's Project Alliance Initiative, from 5/1/22 - 3/31/23, in an amount not to exceed \$75,000.

M. Orth
M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [92936](#) **Public Safety** - Enter into a Federal Equitable Sharing Agreement with the United States to authorize the County to receive an "equitable share" of asset seizures and forfeitures that occur in connection with the activities of the United States Drug Enforcement Administration Westchester Tactical Diversion Squad Task Force, commencing upon full execution and remain in effect until a party changes its relative contribution to the Task force or terminates the agreement by upon thirty (30) days prior written notice.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [92938](#) **Public Safety** - Enter into an agreement with the State of New York, acting by and through its Department of Transportation ("NYSDOT"), which will be retroactive to 1/1/19 - 12/31/23, in order for the County to be reimbursed for the costs associated with providing dispatching and other services for NYSDOT's Highway Emergency Local Patrol program, in the amount of \$390,594.

T. Gleason

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [93054](#) **Parks** - Amend the permit agreement with the State of New York, acting by and through the Commissioner of General Services, dated 3/31/20 to utilize the County Center to construct a temporary emergency facility for purposes related to responding to the COVID-19 public health disaster emergency; to **1)** acknowledge that the State has discontinued using the Premises for the Emergency Use and has started dismantling its Emergency Use and restoring the Premises as set forth in the Permit, and **2)** extend the term of the Permit Agreement through 1/31/23, with the option to renew through 5/31/23, upon fifteen (15) days' prior written notice, and mutual agreement of the Parties, for the purposes of the State dismantling its Emergency use and restoring the Premises as per the terms of the Permit Agreement.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [92371](#) **DPW/Transportation** - Enter into Lease Agreement No. WCA 22002 with the United States of America, acting through its Department of Transportation, for the use by the Federal Aviation Administration ("FAA") of approximately 1.14 acres of property at Westchester County Airport containing the air traffic control tower, for a term commencing retroactively on 7/1/20 - 6/30/25, at no cost, and that consideration for the FAA's use of this property will be its operation and maintenance of the air traffic control tower. These services are crucial to safely and efficiently guide aircraft. The FAA will also be responsible for water consumption.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [92632](#) **DPW/Transportation** - Amend Agreement No. 19-908 with WSP USA Inc., be amended retroactively to 2/24/22 to provide for additional On-Call Construction Administration Services for Roadway and Bridge construction projects at various locations in Westchester County, New York, to provide additional on-call construction administration services to assist Department personnel in overseeing construction projects, and for the additional services rendered the consultant shall be paid a fee of \$500,000, increasing the total maximum fee to \$2,750,000, with the completion date of the agreement to be extended to 2/24/24. Approval of the 2 listed subconsultants.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [92828](#) **DPW/Transportation** - Contract No. 17-521 with LeChase Construction Services, LLC, for New Equipment Storage Building, Richard A. Flynn, Sr. Fire Training Center, Valhalla Campus, Valhalla, New York. Approval of Northeast Fire Protection, Inc., Hawthorne, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [92830](#) **DPW/Transportation** - Contract No. 20-518 with ELQ Industries, Inc., for Cleaning Closed Drainage Systems & Drainage Structures/Video Inspection, for Roadway Rehabilitation, Mamaroneck Avenue (C.R. #8, 8A, 8B, 8C & 8D), from Bryant Avenue to Mount Pleasant Avenue, a Distance of 5.09 Miles, City of White Plains, Town of Harrison and Village of Mamaroneck, New York. Approval of McVac Environmental Services, Inc., New Haven, CT, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [92913](#) **DPW/Transportation** - Obtain a proposal and to negotiate a fee with KG+D Architects, P.C., 285 Main Street, Mount Kisco, New York 10549, for architectural and engineering services for Merestead Farm House Restoration, Towns of Bedford and New Castle, New York. (Agreement No. 22-915)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [92947](#) **DPW/Transportation** - Obtain a proposal and to negotiate a fee with Tectonic Engineering Consultants, Geologists & Land Surveyors, D.P.C., 70 Pleasant Hill Road, P.O. Box 37, Mountainville, New York 10953, for engineering services for Signage and Wayfinding Improvements, Grasslands Campus, Valhalla, New York. (Agreement No. 22-918)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [92949](#) **DPW/Transportation** - Contract No. 22-201 for Service Contract for Andover Direct Digital Control (DDC) Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

28. [92950](#) **DPW/Transportation** - Contract No. 22-202 for Service Contract for Electrical Repairs, Various Locations, Westchester County, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

29. [92951](#) **DPW/Transportation** - Contract No. 22-203 for Countywide Maintenance Service, Large Air Conditioning Systems (50 Tons and Above), Various Locations, Westchester County, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 05/12/2022