



# County of Westchester

## Board of Acquisition and Contract

### Meeting Minutes

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Thursday, June 30, 2022

11:30 AM

County Executive Conference Room  
Michaelian Office Building

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#### Roll Call

**Present:** Mr. Kenneth W. Jenkins, Ms. Nancy Barr, and Mr. Lawrence C. Soule

#### Attendees:

Commissioner of Finance	Karin Hablow
Associate Deputy County Attorney	David Vutera
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Joan Cocciardi

**Mr. Jenkins presided.**

**Mr. Jenkins said, “The County Board of Acquisition and Contract is meeting pursuant to Chapter 1 of New York State Laws of 2022, and Executive Order 11 as extended, which authorizes any public body to meet and take such action authorized by law without permitting in public-in person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed.”**

**I understand the Budget Director wishes to speak.”**

**Mr. Soule said, “The Members of the Board of Acquisition and Contract received a memorandum from the Commissioner of Public Works and Transportation declaring an emergency situation that cannot await competitive bidding.**

**“On June 22, 2022, while preparing the wave pool at Willson’s Woods Park for the season, staff of the Department of Parks, Recreation and Conservation discovered multiple ruptured pipes and found that there were cracks in several areas of the pool and also that there was a significant amount of ground water in the pool itself. PRC promptly alerted the Department of Public Works and Transportation of this situation and requested that every attempt be made to repair the pool immediately so that this popular complex is fully operational for at least part of the 2022 swim season. DPW&T has determined that this situation was unforeseen and affects the public property and that in order to protect the County’s property and facilitate the required**

remediation work, it is necessary to declare an emergency situation which is one that cannot await competitive bidding. DPW&T, following its standard emergency contract protocols, selected the Mace Contracting Corp., 35 Portman Road, New Rochelle, New York 10801-2104, and Aquatectonic Lothrop Associates LLP Architects, 333 Westchester Avenue, White Plains, New York 10604 for engineering services.

As the full extent of the work cannot be ascertained until the exploratory excavations are completed by Mace Contracting Corp., DPW&T will at a later date submit a resolution to your Honorable Board requesting approval of Contract 22-209."

Mr. Jenkins said, "I direct the Secretary to the Board of Acquisition & Contract to include the memo from the Commissioner of Public Works and Transportation as part of the minutes of today's meeting.

Everyone have a safe and enjoyable 4th of July and Independence weekend."

**Acquisition & Contract.**

Minutes of the meeting 6/23/22 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [93844](#) **County Executive / Board of Legislators** - Enter into an agreement with the Westchester Community Opportunity Program, Inc., to provide rental and food assistance to veterans and their families residing in Westchester County that are experiencing home and food insecurity, from 1/1/22 - 12/31/22, in the not to exceed amount of \$60,030.

G. Latimer  
C. Borgia

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

2. [93719](#) **County Executive** - Enter into an agreement with the Westchester County Local Development Corporation ("LDC") for a one year period commencing 1/1/22, whereby the County shall provide office space, personnel and support services to the LDC and for which the LDC shall pay the County an amount not to exceed \$325,633, in accordance with the approved budget set forth in Schedule "A".

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

3. [93728](#) **County Executive** - Enter into an agreement with the County of Westchester Industrial Development Agency ("WIDA") for a one year period commencing 1/1/22, whereby the County shall provide office space, personnel and support services to the WIDA and for which the WIDA shall pay the County an amount not to exceed \$952,847, in accordance with the budget set forth in Schedule "A".

G. Latimer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

4. [93826](#) **Human Resources** - Enter into an agreement with Abigail Kirsch at Tappan Hill, Inc., pursuant to which the Contractor shall provide catering and event services for an employee awards breakfast to be hosted by the County on October 14, 2022, for a not to exceed amount of \$5,085.

H. May

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

5. [94413](#) **Information Technology** - Amend License Agreement No. IT-742 with SUEZ Water Westchester Inc., for the operation of radio equipment and antennas on, and at the base of, the water tanks, located at Summit Avenue in Port Chester, New York, to recognize the new corporate name of the licensor, Veolia Water New York, Inc., and amend the license agreement to permit the County to modify the radio equipment and extend the term of the license agreement, under the listed terms and conditions.

M. Beirne

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

6. [93541](#) **County Attorney** - Settle the lawsuit entitled, Cynthia Carrasquillo v. The County of Westchester, et al., Index No. 59027/2018, by payment from the County of Westchester to Cynthia Carrasquillo in an amount not to exceed \$40,000.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

7. [93756](#) **County Attorney** - Purchase an insurance policy from Starr Surplus Lines Insurance Company, through the brokerage firm of Marsh USA, Inc., for cyber liability insurance, from 7/11/22 - 7/11/23, for an amount of \$295,000.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

8. [94122](#) **County Attorney / Risk Management** - Purchase a builder's risk and flood insurance package from Underwriters at Lloyds Insurance Company through the brokerage firm of Brown & Brown of New York, Inc., to insure the renovations being performed by Worth Construction Company, Inc., at Playland Park related to the colonnade replacement and Plaza Restaurant building renovation under Contract No. 20-530, for an amount not to exceed \$218,795.93, for the period beginning on 7/5/22 - 5/31/23.

J. Nonna  
K. Davenport

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

9. [94316](#) **County Attorney** - Enter into a second amendment to an agreement with The Legal Aid Society of Westchester County and the Westchester County Bar Association for the provision of, inter alia, administering the County's 18-B Assigned Counsel Plan, in order to extend the termination date from 6/30/22 to 8/31/22, in an amount not to exceed \$146,000, payable in advance, in monthly installments not to exceed \$73,000 with the County having the option, in its sole discretion, to terminate the agreement upon fourteen (14) days' notice.

J. Nonna

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

10. [94109](#) **Planning** - Enter into agreements with the U.S. Department of Housing and Urban Development, to accept grants totaling approximately \$5,729,693 for the following grant programs and amounts: Community Development Block Grant (CDBG) \$4,164,264; HOME Investment Partnership Program (HOME) \$1,201,419; and Emergency Solutions Grant (ESG) \$364,010, for a total amount of \$5,729,693.

N. Drummond

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

11. [93829](#) **Social Services** - Amend the agreements with the seven (7) licensed consultants listed in Schedule "A", to provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or under insured parents and children as well as vulnerable adults, in order to revise the rates payable to the Consultants to the rates set forth in Schedule "B-1".

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

12. [94001](#) **Social Services** - **1)** Enter into a grant agreement with the New York State Office of Children and Family Services ("OCFS") to accept grant funds in the amount of \$43,350 for the term 1/1/22 - 12/31/22, pursuant to OCFS' Safe Harbour: NY program; and **2)** enter into agreements with Children's Village, Inc., Dr. Carol Chu-Peralta, The Mental Health Association of Westchester, Inc., Ronald J. Barrett d/b/a Each One Teach One Gang Prevention, and Teens Under Construction, Inc.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

13. [94004](#) **Social Services** - Amend agreement with the Family Service Society of Yonkers to operate and manage a representative payee program for up to 300 people with disabilities being served by the Adult Protective Services unit of the Department of Social Services or by the County's Department of Community Mental Health, for an amount not-to-exceed \$210,000, payable at a specified per-client-per-month rate, from 7/1/21 - 6/30/22 and therefore amend the agreement by, **1)** extending its term by one (1) year, to a new termination date of 6/30/23; **2)** increasing the amount by \$279,972, to a new total not-to-exceed amount of \$489,972, to pay for the services during the first Option Term, and payable as specified in the agreement for the first Option Term; and **3)** reflecting the fact that the County will have four (4) remaining one (1) year options.

L. Townes

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

14. [93754](#) **Senior Programs and Services** - Enter into an agreement with The Wartburg Home of the Evangelical Lutheran Church for the purpose of providing social adult day services to persons 60 years or older, residing in Westchester County, who are isolated because of physical and/or cognitive limitations, in accordance with the Expanded In-Home Services for the Elderly Program, from 4/1/22 - 3/31/23, in an aggregate amount not to exceed \$240,000, comprised of \$180,000 in State funds and \$60,000 in County Tax dollars.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

15. [93783](#) **Senior Programs and Services** - Enter into agreements with the agencies listed in Schedule "A" to provide homemaker and housekeeper services with the option to provide consumer directed in-home services to frail, homebound elderly Westchester County residents under the Expanded In-Home Services for the Elderly Program, from 4/1/22 - 3/31/23, for an aggregate amount not to exceed \$1,777,225, comprised of \$1,332,917 in State funds and \$444,308 in County tax dollars.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

16. [94146](#) **Senior Programs and Services** - Enter into an agreement with J & R Tours, Ltd. to provide group transportation services including ground staff dispatchers to County seniors, commencing retroactive to 6/23/22 - 3/31/23, in an amount not-to-exceed \$50,000, payable with Unmet Need State grant funds based upon the agreed-upon hourly rates.

M. Carpenter

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

17. [94253](#) **Community Mental Health** - Enter into a grant agreement with the United States Department of Housing and Urban Development, pursuant to which the County will accept from HUD a grant in the amount of \$400,000 for services regarding the County's Continuum of Care, from 6/1/22 - 5/31/23.

M. Orth

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

18. [93781](#) **Health** - Award three (3) contracts for transportation of pre-school children with special needs to TLC Transportation Corp., in the not to exceed amount of \$218,186 / MAT Bus Corp., in the not to exceed amount of \$707,805 / and TLC Transportation Corp., in the not to exceed amount of \$1,296,338, from 9/1/22 - 8/31/27, for a total amount not to exceed \$11,798,648.

S. Amler

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

19. [93350](#) **College** - Contract No. WCC-20-647 with ThermoDynamics Corp., for Facility Wide HVAC Maintenance, Westchester Community College, Valhalla, New York. Approval of Change Order No. 1 in the amount of \$175,000.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

20. [93822](#) **College** - Enter into affiliation agreements with NVA Yonkers Management, LLC d/b/a Animal Specialty Center; Taconic Veterinary Services, PLLC, and Schwarzman Animal Medical Center for supervised laboratory/clinical education and instruction for matriculated College Students in the Veterinary Technology Program, for a term commencing 9/1/22 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

21. [94012](#) **College** - Contract No. WCC-22-680 for Cybersecurity Laboratory Renovation At Gateway Center, Westchester Community College, Valhalla, New York. Advertise for bids.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

22. [94181](#) **College** - Enter into an affiliation agreement with Sullivan Paramedicine, Inc. d/b/a Mobilemedic for supervised laboratory/clinical education and instruction for matriculated College Students in the Veterinary Technology Program, from 7/1/22 and continuing in full force and effect unless terminated by either party upon written notice.

B. Miles

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

23. [94092](#) **Corrections** - Enter into a grant agreement with the Dormitory Authority of the State of New York ("DASNY"), under its State and Municipal Facilities Program, in an amount of \$117,209.95, for the purchase of security equipment for the County's Department of Correction, for a term commencing upon execution by DASNY and continuing for a period of three (3) years thereafter.

J. Spano

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

24. [93689](#) **DPW/Transportation** - Contract No. 19-507 with Papitto Construction Co., Inc., for Restoration of Historic Buildings - Phase 2, Ward Pound Ridge, Towns of Lewisboro and Pound Ridge, New York. Acceptance of completed work and approval of Final Contract Amount of \$2,755,800.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

25. [93789](#) **DPW/Transportation** - Contract No. 21-514 with Sun-Dance Energy Contractors Inc. d/b/a Markley Mechanical, for Boiler Replacement and Associated Work, Vernon Plaza Family Center, 17 South Second Avenue, Mount Vernon, New York. Approval of Northeast Construction NY, Inc., Baldwin Place, NY, J. Bass & Sons, Inc., Mount Vernon, and Link Metal Finishing Corp., Croton-on-Hudson, as subcontractors.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

26. [94124](#) **DPW/Transportation** -Contract No. 16-529 with AWE Incorporated for Main House Renovation, Lasdon Park, Arboretum and Veterans Memorial, Somers, New York. Approval of W Designe Inc. (MBE), Brewster, and Darante Construction, Ltd. (WBE), Elmsford, as subcontractors.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

27. [94125](#) **DPW/Transportation** - Contract No. 17-521 with LeChase Construction Services, LLC, for New Equipment Storage Building, Richard A. Flynn, Sr. Fire Training Center, Valhalla Campus, Valhalla, New York. Approval of the nine (9) listed subcontractors.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

28. [94167](#) **DPW/Transportation** - Contract No. 20-510 with Westchester Hills Landscaping, Inc., for Rehabilitation of Farragut Avenue, C.R. #151, from the Fenway to Broadway, a Total Distance of Approximately 0.74 Miles, Village of Hastings-on-Hudson, New York. Approval of JP Hogan Coring & Sawing, Corp. (WBE), Staten Island, and Safety Marking, Inc., Bethel, CT, as subcontractors.

H. Greechan

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**



29. [94357](#) **DPW/Transportation / County Executive/Office for the Disabled -**  
Amend Agreement No. DOTOP04-20 with ACT Now Limousine Services, Inc., for the provision of paratransit car services, from 1/1/20 - 12/31/24, for a total aggregate amount not to exceed \$15,183,310, with the County having the option to renew the term of the agreement for an additional five year term, in order to **(i)** temporarily increase the per-trip rate by \$5.00, for the period retroactive to 6/1/22 - 9/5/22, which period may be extended, or for any other periods during the term of the agreement, at the County's sole discretion, which \$5.00 increase shall be in addition to the then applicable per trip rates; **(ii)** reimburse ACT Now in the amount of \$5.00 for each trip collected; and **(iii)** authorize ACT Now to keep all cash fares collected from eligible riders or their companions.

H. Greechan  
E. Latainer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

30. [94360](#) **DPW/Transportation / County Executive/Office for the Disabled -**  
Amend Agreement No. DOTOP03-22 with White Plains Bus Company Inc. d/b/a Suburban Paratransit Service, Inc., for the provision of paratransit services with technology enhancements, from 1/1/22 - 12/31/26, in an amount not to exceed \$70,155,000, with the County having the sole option to extend the term of the agreement for one additional five year period, in order to **(i)** temporarily increase the per trip rate by \$5.00 for the period retroactive to 6/1/22 - 9/5/22, which period may be extended, or for any other periods during the term of the agreement, at the County's sole discretion, which \$5.00 increase shall be in addition to the then applicable per trip rates, **(ii)** reimburse WPBC in the amount of \$5.00 for each trip ticket collected, and **(iii)** authorize WPBC to keep all cash fares collected from eligible riders or their companions.

H. Greechan  
E. Latainer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

31. [94361](#) **DPW/Transportation / County Executive/Office for the Disabled -**  
Amend Agreement No. DOTOP5-22 with ACT Now Limousine Services, Inc., for the provision of paratransit car services in Peekskill and vicinities, from 6/1/22 - 12/31/24, for a total aggregate amount not to exceed \$1,000,000, with the County having the option to renew the term of the agreement for an additional five year term, in order to **(i)** temporarily increase the per-trip rate by \$5.00, for the period retroactive to 6/1/22 - 9/5/22, which period may be extended, or for any other periods during the term of the agreement, at the County's sole discretion, which \$5.00 increase shall be in addition to the then applicable per trip rates, **(ii)** reimburse ACT Now in the amount of \$5.00 for each trip ticket collected and **(iii)** authorize ACT Now to keep all cash fares collected from eligible riders or their companions.

H. Greechan  
E. Latainer

**Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.**

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 06/30/2022