

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, September 1, 2022

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr.
Lawrence C. Soule

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Valerie Rodriguez

Mr. Jenkins presided.

Acquisition & Contract.

Minutes of the meeting 8/25/22 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [95539](#) **County Executive** -Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Community Capital New York, Inc.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [95538](#) **County Executive** - Amend an agreement with Community Capital New York, Inc., to administer payments to grantees under the Business FIRST and the Launch1000 programs for local businesses and nonprofits, in order to: **i)** reduce the amount to be transferred to Community Capital New York by \$15,223,590, from a total amount of \$17,223,590 to a new total amount of \$2,000,000; **ii)** extend the term of the agreement for a period of seven (7) months from 1/1/23 - 7/31/23 for the distribution of approximately \$802,600 of unspent funds to grantees who qualify for the Launch1000 program only; **iii)** increase the fee to be paid to Community Capital New York by an amount of \$125,000, payable with unspent funds, for a total not to exceed amount under the contract of \$398,590, payable pursuant to a revised payment schedule; **iv)** revise the scope of services to add new task milestones and payment schedule, as set forth in Schedule "A-1" and made a part hereof; and **v)** revise the source of funding reflected in the agreement from American Rescue Plan Act funding and County tax dollars to County tax dollars only.

G. Latimer

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously .

3. [95788](#) **Board of Legislators** - Enter into a Facilities Use Agreement with the Peekskill City School District for the use of meeting space at Peekskill High School and Peekskill Middle School on Tuesday, September 13, 2022 between the hours of 6PM and 9PM, to hold a public input session on Legislative Redistricting, with the permit fee to be waived. However, the County will be required to indemnify and hold the District harmless, as listed.

C. Borgia

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously .

4. [95315](#) **Planning** - Amend an agreement with Volunteers of America Greater New York, Inc., through the Emergency Solutions Grant COVID-19 program, for upgrades to the cooling and ventilation system by installing a new HVAC system at the Homeless Shelter in Valhalla, NY, in order to change the contract expiration date from 9/30/22 to 3/31/23.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [95471](#) **Social Services** - Enter into an agreement with the New York State Office of Children and Family Services, in order to accept a grant in the amount of \$200,000 for the term from 1/1/22 - 12/31/22, pursuant to which the County will hire essential staff to implement and operate the Mobile Crisis Response Program.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously .

6. [95627](#) **Social Services** - Enter into a subgrant agreement with Westhab, Inc., to provide permanent housing subsidies and intensive case management services to approximately 32 parents between the ages of 18 and 24 and their families (each of the families will have one or more disabled family members), and to 3 chronic homeless single youth, pursuant to HUD's Supportive Housing Program, in an amount not to exceed \$937,492, from 12/1/22 - 11/30/23.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [95482](#) **Senior Programs and Services** - Enter into an agreement with Family Service Society of Yonkers ("FSSY"), to provide Family Caregiver Support Services for Westchester County grandparents/relative caregivers, 55 and older of children under 18 years old, in accordance with Title III, Part E, Subpart 1, Sections 372 and 373 of the Older Americans Act, as amended, and its implementing regulations. Federal funding for the Program will be for an amount not-to-exceed \$31,170, payable based on agreed upon unit cost for actual services provided and data entered in NYSOFA's PeerPlace System, for the period commencing on 5/1/22 - 12/31/22, and FSSY is required to contribute \$10,390 in matching funds to the program.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [95256](#) **Community Mental Health - 1)** Amend a 12/16/21 resolution with the Larchmont-Mamaroneck Narcotics Guidance Council, pursuant to Articles 25 and 41 of the New York State Mental Hygiene Law, and pursuant to which agreement LMNGC was to provide certain community mental health services, from 1/1/22 - 12/31/26, for an amount not-to-exceed \$1,363,668, is hereby modified by replacing “Larchmont-Mamaroneck Narcotics Guidance Council”, in the table in its second ‘RESOLVED’ clause, with “Larchmont-Mamaroneck Community Counseling Center, Inc”; and **2)** a resolution that provided an exemption for the procurement of the agreement, is hereby modified by replacing “Larchmont-Mamaroneck Narcotics Guidance Council”, in its ‘Attachment 1’, with “Larchmont-Mamaroneck Community Counseling Center, Inc.”

M. Orth

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [95262](#) **Community Mental Health -** Enter into a grant renewal agreement - Contract Number-C00051GG with New York State Division of Criminal Justice Services (“DCJS”), in order to **(i)** accept a grant in the amount of \$132,082 in state funds; and **(ii)** contribute \$24,368 in County funds, for the Department to operate the Westchester Reentry Task Force and Enhanced Services Program, from 10/1/22 - 9/30/23.

M. Orth

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [95271](#) **Community Mental Health -** Enter into an agreement with Program Design and Development, LLC, to provide various planning and management services related to the County’s Continuum of Care program, for an amount not to exceed \$198,197, for a term from 6/1/22 - 5/31/23.

M. Orth

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [95659](#) **Probation -** Enter into an agreement with Sonesta, to provide catering and event host services for the Department to hold an educational dinner, for a term commencing on 9/22/22 - 9/22/22, for an amount not to exceed \$16,965.

R. Pozzi

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [95335](#) **DPW/Transportation / County Executive/Ctywide Admin Svc** - Enter into Lease Agreement No. 22-908 with Commerce Street Professional Center, LLC, for 1,931 square feet of office space (Suite 208) on the second floor of the building located at 1940 Commerce Street, Yorktown Heights, New York, for a term of five (5) years, commencing on the first day of the month following the date of occupancy of Suite 208 by the County, for an amount of \$327,326.40.

H. Greechan
C. Steers

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [95549](#) **DPW/Transportation** - Enter into a grant agreement with the Federal Transit Administration, for a grant totaling \$500,000 (80% Federal \$400,000 and 20% Local \$100,000) to be used for the installation of a fully operational real-time digital sign system that will interface and connect with Bee-Line and County equipment and systems. (Grant Agreement No. NY-2022-016-00)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [95476](#) **DPW/Transportation** - Contract No. 22-522 Domestic Water System Improvements, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Advertise for bids.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [95477](#) **DPW/Transportation** - Contract No. 17-519 with Laura Li Industries LLC, a WBE firm, for Site Work Improvements, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York. Approval of Verde Electric Corporation, Mount Vernon, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [95557](#) **DPW/Transportation** - Reject the sole bid for Contract No. 22-505 for Installation of Building Management System (BMS) and Associated Work, Department of Public Works and Transportation Operations Facility, 35 Woods Road, Grasslands Campus, Valhalla, New York, hereby is rejected and to Re-Advertise as Contract No. 22-505-Rev.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [95560](#) **DPW/Transportation** - Contract No. 21-541 with Mace Contracting Corporation, a MBE firm, for Emergency Infrastructure Work, Restroom Facilities and South Administration Building, Playland Park, Rye, New York. Approval of Change Order No. 1 in the amount of \$303,267.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [95563](#) **DPW/Transportation** - Contract 21-542 with Worth Construction Company, Inc., for Emergency Infrastructure Work, Playland Towers, North Administration Building and West Cross Axis Food Facilities, Playland Park, Rye, New York. Approval of Change Order No. 1 in the amount of \$636,349.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [95577](#) **DPW/Transportation** -Contract No. 12-517-Rev. with Custom Marine Inc. for Cellular Bulkhead Rehabilitation - Phase III & IV, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Approval of Con-Tech Painting Inc. as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [95600](#) **DPW/Transportation** - Contract No. 15-550 with Papitto Construction Co., Inc., for Woodlands Lake Dam Rehabilitation, V.E. Macy Park, Irvington, New York. Approval of Riviezzo Contracting, Carmel and Campanella Fence, Mahopac, as subcontractors.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [95629](#) **DPW/Transportation** - Contract No. 20-508 with MPCC Corp., for Various Paving and Drainage Improvements, South County Trailway, Barney Street, Yonkers to Main Street, Elmsford, Westchester County, New York. Approval of Change Order No. 1 in the amount of \$332,262.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 9/1/2022