

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Thursday, September 8, 2022

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr.
Lawrence C. Soule

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Alessandra Restiano
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Valerie Rodriguez

Mr. Jenkins presided.

Mr. Jenkins said, "The County Board of Acquisition and Contract is meeting pursuant to Chapter 1 of the New York State Laws of 2022, and Executive Order 11 as extended, which authorizes any public body "to meet and take such action authorized by law without permitting in public-in-person access to meetings and authorize such meetings to be held remotely by conference call or similar service, provided that the public has the ability to view or listen to such proceeding and that such meetings are recorded and later transcribed."

Mr. Jenkins continued, "I understand the Budget Director wishes to make a motion."

Mr. Jenkins said, "I move to add item 20, Onbase ID 95783 Resolution authorizing an agreement between the County of Westchester and HR&A Advisors, Inc. to provide professional services in developing and delivering a comprehensive, long term plan to address housing challenges and how to strategically invest federal funds to increase the supply of affordable housing within the county in an amount not to exceed \$350,000, for the term 8/1/22 - 12/31/23."

Ms. Borgia seconded the motion and it was unanimously approved.

Acquisition & Contract.

Minutes of the meeting 9/1/22 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [95599](#) **County Executive/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Threshold 360, Inc., Tampa, FL, for the licensing of Threshold 360, Inc.'s virtual tour platform to promote hotels and other tourism venues in the County.

N. Caputo

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously .

2. [95377](#) **County Executive/Office for Women** - Enter into an agreement to hold harmless and indemnify Manhattanville College and utilize its premises to conduct its Twentieth Police Interactive Training Conference at Manhattanville College on October 13, 2022 between the hours of approximately 7:30 a.m. and 4:00 p.m. The training involves multiple speakers educating on domestic violence issues.

R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [95761](#) **Information Technology** - Enter into a grant agreement with New York State, acting by and through its Division of Homeland Security and Emergency Services, in order to accept a grant awarded to the County by DHSES under New York State's 2021-22 Public Safety Answering Points Operations Grant Program, in the amount of \$156,789, from 1/1/22 - 12/31/22 , for eligible public safety call-taking and dispatching expenses.

M. Beirne

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [95793](#) **Social Services - 1)** Enter into a grant agreement with the New York State Office of Temporary and Disability Assistance (“OTDA”) to accept grant funds in the amount of \$3,029,553, pursuant to its Rental Supplement Program for the period commencing on 9/1/22 - 3/31/23, and **2)** enter into an agreement with Community Housing Innovations, Inc., for the provision of the Rental Supplement Program, from 9/1/22 - 3/31/23, in an amount not to exceed \$3,029,553, with the County having the sole option to extend the term for up to four (4) additional contract periods in the event OTDA continues the funding for this program and in the amounts and terms approved by OTDA.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [95796](#) **Social Services -** Amend an agreement with All County Bus, LLC, to provide transportation services for homeless pre-school and school-aged children for the regular school year, summer school, and school-related extracurricular activities year-round, in the amount of \$6,292,388.16 for the initial term of two (2) years, commencing on 9/1/21, with the County having four (4) additional one (1) year options thereafter, with such options, if exercised, to be paid on the cost terms specified in the bid solicitation, by increasing by \$216,201, its not-to-exceed amount for the first year of the initial term, from 9/1/21 - 8/31/22.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [95473](#) **Senior Programs and Services -**Amend an agreement with Family Service Society of Yonkers (“FSSY”) to provide Family Caregiver Support Services for Westchester County grandparents/relative caregivers, 55 and older of children under 18 years old, in accordance with the applicable provisions of Title III-E of the Older Americans Act, as amended, in order to exercise the fourth Option Term to extend the term of the agreement for a four-month period beginning on 1/1/22 - 4/30/22, for an amount not-to-exceed \$13,930 in federal funds, payable based on the agreed-upon unit-cost for actual services provided and data entered in the New York State Office for the Aging’s PeerPlace System, with FSSY contributing \$4,644 in matching funds.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [95779](#) **Senior Programs and Services** - Enter into an agreement with Family Services of Westchester, Inc. ("FSW") to provide Counseling services. The Program shall be conducted in accordance with the American Rescue Plan Act of 2021 ("ARPA") SSC6, which corresponds with Title III-B of the Older Americans Act, as amended and its implementing regulations, 45 CFR Part 1321 et seq., and the New York State Office for the Aging ("NYSOFA") Program Instruction No. 14-PI-02, to commence retroactive to 4/1/22 - 9/20/24. In consideration for services to be rendered, the County will pay FSW an amount not-to-exceed \$90,000 in ARPA SSC6 federal grant funds awarded to the County by the NYSOFA for actual Services provided and line-items budgeted. The County, in its sole and complete discretion, may decrease the not-to-exceed amount of the agreement as a result of reduced availability of funds, pursuant to the terms of the agreement, FSW shall be required to: **1)** contribute \$10,000 in matching funds to the Program; and **2)** provide three (3) separate budgets for each of the three years of the agreement.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [95785](#) **Senior Programs and Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Leslie Alpert for the provision of program management consulting services in connection with the County's Livable Communities Caregiver Coach Program, for a term, commencing on 10/1/22 - 12/31/22, in an amount not-to-exceed \$6,000 in County Tax Dollars.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [95372](#) **Health** -Enter into an agreement with the Westchester County Health Care Corporation, for a term from 1/1/22 - 12/31/26, whereby the WCDH will refer its late stage syphilis patients for diagnosis by lumbar puncture that the WCDH is unable to provide, for a total amount not to exceed \$6,000.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [95375](#) **Health** - Enter into an agreement with the Westchester County Health Care Corporation, for the WCDH to refer its patients in need of medical services and treatment, including emergency room services, to the WCHCC that the WCDH is unable to provide, from 1/1/22 - 12/31/26.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [95799](#) **College** - Enter into an agreement with JenSpark, Inc. d/b/a Spark451 for the provision of Graphic Design services in furtherance of building the institutional brand and identity of the College and increasing enrollment at the College.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [95450](#) **Public Safety** - Enter into an agreement with the New York State Governor's Traffic Safety Committee to accept a grant (No. T006910) in the amount of \$40,548, for the Department to participate in the Statewide Police Traffic Safety Program , from 10/1/22 - 9/30/23.

T. Raynor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [95305](#) **Parks** - Enter into a license agreement with Gabrielle Dwyer, Maintenance Mechanic I (Grounds) at the Alfred B. Del Bello Muscote Farm Park for the County-owned residence at 57 Route 100, Katonah, New York 10536, in accordance with the formula for the licensing of County residences, from 9/15/22 - 5/31/26.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [95405](#) **Parks** - Enter into a license agreement with Ronald Anderson, Park Superintendent III at Croton Point Park for the County-owned residence at 179 Jackson Avenue, Hastings-on-Hudson, New York 10706, in accordance with the formula for the licensing of County residences from 10/1/22 - 5/31/26.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [95784](#) **Parks** - Resolution determining that there will be no significant impact on the environment in connection with the Management Agreement with Benjamin Restaurant Group, LLC, for the rehabilitation, management and operation of an existing restaurant building located at Woodlands Lake, formerly known as "The Cantina Restaurant," in V.E. Macy Park, Irvington, as a modern American grill restaurant, including the installation of gravel for a new parking area adjacent to Woodland Lake, north of the Great Hunger Memorial, and in accordance with SEQRA and its implementing regulations, a Short Environmental Assessment Form ("EAF") has been prepared to assist this Board in its environmental assessment of this proposed action.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [93518](#) **Parks** - Enter into a management agreement with Benjamin Restaurant Group, LLC, for the rehabilitation, management and operation of the existing restaurant building, formerly known as "The Cantina Restaurant," located at Woodlands Lake, in V.E. Macy Park, Irvington, adjacent to the Saw Mill River Parkway, as a modern American grill restaurant for the benefit of park users and the general public, for an amount of \$558,438 and for a ten-year term, which term may be extended for an additional ten-year term, upon mutual agreement.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [95653](#) **DPW/Transportation** - Contract No. 15-556 with Mace Contracting Corporation, for Main House Rehabilitation, Merestead, Bedford and New Castle, New York, and extend the completion date from 6/30/22 to 6/30/23. Approval of Change Order No. 1 in the amount of \$309,142.66.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [95655](#) **DPW/Transportation** - Contract No. 19-519 with R. Pugni and Sons, Inc., for Water and Electric Service Upgrades, George's Island Park, Town of Cortlandt, New York. Approval of Naber Electric Corp., Yonkers, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [95756](#) **DPW/Transportation / Planning** - Rescinding Resolution ID #94689 and authorizing a new resolution to enter into Agreement No. DOTCAP02-22 with Nanov Display Inc., for the design, fabrication, installation, and integration of a real-time sign system at select bus stops of the Bee-Line Bus System in Westchester County, from 9/1/22 - 12/31/23, for an amount not-to-exceed \$498,000, with 80% of the funds to be paid from a Federal Transit Administration Grant.

H. Greechan
N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [95783](#) **Planning** - Enter into an agreement with HR&A Advisors, Inc., to provide professional services in developing and delivering a comprehensive, long term plan to address housing challenges and how to strategically invest federal funds to increase the supply of affordable housing within the County, from 8/1/22 - 12/31/23, for an amount not to be exceed \$350,000.

N. Drummond

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 9/8/2022