

County of Westchester

Board of Acquisition and Contract

Meeting Minutes

Friday, September 23, 2022

11:00 AM

County Executive Conference Room
Michaelian Office Building

Roll Call

Present: Mr. Kenneth W. Jenkins, Ms. Catherine Borgia, and Mr.
Lawrence C. Soule

Attendees:

Commissioner of Finance	Karin Hablow
Associate Chief Deputy County Attorney	Tami Altschiller
Board of Legislators	Greg Casciato
Board of Legislators	Lisa Hochman
Secretary BAC	Raymond Sculky
Assistant Secretary BAC	Valerie Rodriguez

Mr. Jenkins presided.

Mr. Jenkins said, "For the record has the secretary to the Board gone to the reception area to invite any members of the Public who wish to attend Today's meeting to come to the Conference Room?"

Mr. Sculky confirmed that he had done so.

Mr. Jenkins said, "I understand the Budget Director wishes to make a motion."

Mr. Soule said, "I move to add item 27, Onbase ID 96136 Resolution authorizing the County of Westchester to amend its lease agreement with Rajvi Management, LLC, pursuant to which it leased to the County guest rooms at the hotel known as the Ardsley Acres Hotel Court, which was to be used for the purpose of general isolation housing related to COVID-19, by, 1.) extending the term of the lease by one (1) month, and 2.) increasing the total amount payable under the agreement, based upon the extended term."

Acquisition & Contract.

Minutes of the meeting 9/15/22 and the SEQR Review for agenda items.

R. Sculky

Mr. Jenkins moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. [95658](#) **County Executive/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with MJW Consultants LLC.

R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

2. [95660](#) **County Executive/Office for Women** - Enter into an agreement with MJW Consultants LLC, for which Michelle Walker of MJW will continue to serve as Director of the Westchester County Family Justice Center, for a term commencing on 10/1/22 - 9/30/25, for a total amount not to exceed \$315,720, 100% of which is grant funded and the funding amount per year will not exceed \$105,240.

R. Schlaff

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

3. [95922](#) **Social Services** - Amend an agreement to enter into an agreement with the fifty-nine (59) training providers listed on aforementioned resolutions, pursuant to which each provider would provide vocational training services to adult, dislocated workers, and youth pursuant to the provisions of Title I of the Workforce Innovation and Opportunity Act of 2014, from 7/1/19 - 6/30/23, for a total aggregate amount not-to-exceed \$1,773,730, is hereby further amended by: **1)** adding one new training provider, Brenshirer Technical Institute LCC, to the list of approved training providers, thereby increasing the total number of training providers from fifty-nine (59) **to** sixty (60); and **2)** increasing the amount by an additional \$700,000, to a new total aggregate amount not-to-exceed of \$2,473,730.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

4. [95781](#) **Senior Programs and Services** - Enter into an agreement with Rose Press Inc., to provide Public Information Services for a term retroactive to 1/3/22 - 9/30/24, for an amount not-to-exceed \$450,000, payable with American Rescue Plan Act SSC6 federal grant funds, to provide Public Information services to County residents sixty (60) years or older on available services, benefits and entitlements and other areas of concern, and Rose Press shall be required to: **1)** contribute \$50,000 in matching funds to the Program; and **2)** provide three (3) separate budgets for each of the three years of the agreement.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

5. [95786](#) **Senior Programs and Services** - Enter into an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPPM"), to provide Caregiver Services for County residents sixty (60) years or older on available services, benefits and entitlements and other areas of concern and linking such individuals to such appropriate community resources, opportunities and services, commencing retroactive to 1/1/22 - 9/30/24, in an amount not-to-exceed \$399,612 in American Rescue Plan Act FCC6 federal grant funds, and WPPM shall be required to: **1)** contribute \$44,401 in matching funds to the Program; and **2)** provide three (3) separate budgets for each of the three years of the agreement.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

6. [95787](#) **Senior Programs and Services** - Enter into an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc., to provide Diabetes Self-Management Program Workshops services to County residents age fifty-five (55) years or older and/or their caregivers, for a term commencing retroactive to 6/1/22 - 9/30/24, for an amount not-to-exceed \$111,293 in ARPA - PHC6 federal grant funds awarded to the County by the New York State Office for the Aging for actual services provided and line-items budgeted.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

7. [95969](#) **Senior Programs and Services** - Renew an agreement with Westchester Jewish Community Services, Inc., to provide Case Management Services for Home-Delivered Meals Assessments under the Community Services for the Elderly Program, in order to renew and extend the term of the agreement for the period commencing on 4/1/22 - 3/31/23, in an amount not-to-exceed \$146,718 in State funds, payable at the unit-cost amount of \$38.00, in order to increase the unit cost under the Third Option Term by \$3.80, to a new unit cost of \$41.80.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

8. [95998](#) **Senior Programs and Services** - Enter into an agreement with the Westchester Public/Private Membership Fund for Aging Services, Inc., to provide and expand the Telehealth Intervention Program for Seniors to County seniors in accordance with the federal Coronavirus Local Fiscal Recovery Fund ("CLFRF") of the American Rescue Plan Act ("ARPA") of 2022. The Agreement will be paid for with CLFRF - ARPA federal grant funds awarded to the County from the New York State Office for the Aging, in an amount not to exceed \$1,000,000 for actual services provided and line-items budgeted, and will be for a term commencing retroactive to 9/1/22 - 12/31/24.

M. Carpenter

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

9. [96057](#) **Health** - Enter into an agreement with the New York State Department of Health to accept funding for the Sexual Health Clinical Services Program Grant, formerly known as the Pre-Exposure Prophylaxis Program, from 10/1/22 - 9/30/27, in the amount not-to-exceed \$1,200,000 and to authorize the County of Westchester to defend and indemnify the New York State Department of Health pursuant to the agreement, as listed.

S. Amler

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

10. [95672](#) **Labs and Research** - Enter into an agreement with Regeneron Pharmaceuticals, Inc., for which the County will provide analytical water testing services to check for bacterial and chemical contaminants for Regeneron for the term commencing 5/1/22 - 4/30/23, in the amount of \$100,000 to be paid by Regeneron to the County pursuant to a set fee schedule.

A. Milovanovic

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

11. [95674](#) **College** - Enter into Agreement No. WCC-22-935 with the firm of Barile Gallagher & Associates Consulting Engineers, PC, Pleasantville, in connection with engineering services for the Administration Building Renovation, Westchester Community College, Valhalla, New York. The Consultant shall provide design services associated with this project, for a total compensation of \$125,000 shall be provided, commencing upon the Consultant's receipt of written notice from the Director of the Physical Plant Department or his designee and that the completion date shall be 12/31/24.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

12. [95676](#) **College** - Enter into Agreement No. WCC-22-681 with the firm of C&F Consulting Engineering, PC, White Plains, in connection with engineering services for the A/V Equipment Upgrades, Various Buildings, Westchester Community College, Valhalla, New York. The Consultant shall provide design services associated with this project, for a total compensation of \$49,750, commencing upon the Consultant's receipt of written notice from the Director of the Physical Plant Department or his designee and that the completion date shall be 6/30/23.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

13. [95684](#) **College** - Enter into Agreement No. WCC-22-934 with the firm of H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. Purchase, NY, in connection with engineering services for the Roof Replacements, Phase V, Westchester Community College, Valhalla, New York. The Consultant shall provide design services associated with this project, total compensation of \$54,950, commencing upon the Consultant's receipt of written notice from the Director of the Physical Plant Department or his designee and that the completion date shall be 12/31/24.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

14. [95768](#) **College** - Enter into Agreement No. WCC-22-933 with the firm of Fuller and D'Angelo P.C. Architects & Planners, Elmsford, in connection with engineering services for the Library Building Window Replacement, Westchester Community College, Valhalla, New York. The Consultant shall provide design services associated with this project, for a total compensation of \$48,000, commencing upon the Consultant's receipt of written notice from the Director of the Physical Plant Department or his designee and that the completion date shall be 12/31/24.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

15. [95995](#) **College** - Contract No. WCC-22-931 for IT UPS Upgrade, Westchester Community College, Valhalla, New York. Award to the Sole Bidder, Fanshawe, Inc. d/b/a Rockland Electric, Nanuet, in the amount of \$92,900. (1 bid)

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

16. [96002](#) **College** - Amend a 8/4/22 Resolution to enter into an agreement with Jackson Lewis P.C., for the provision of consulting services in connection with labor negotiations and related matters, is hereby amended to authorize Jackson Lewis to utilize Ann Marie Berg, as a subconsultant in furtherance of this agreement.

B. Miles

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

17. [95762](#) **Parks** - 1) Terminate the existing license agreement with Homestyle at the Westchester County Center, Inc., Thornwood, for the operation of the food, beverage and catering concession at the Westchester County Center, White Plains, New York, effective 12/31/22, and 2) enter into a new license agreement with Homestyle for the operation of the food, beverage and catering concession, for a term commencing 1/1/23 - 12/31/27, for an amount of \$685,000, under the listed terms and conditions.

K. O'Connor

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

18. [95736](#) **DPW/Transportation** - Contract No. 22-201 for Service Contract for Andover Direct Digital Control (DDC) Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York. Award to Sole Bidder, Energy Management of Facilities, Inc. dba EMF, Hawthorne, in the amount of \$403,125. (1 bid)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

19. [95964](#) **DPW/Transportation** - Contract No. 16-502 with BJB Construction Corp. for Exterior Repairs - Phase IV, Michaelian Office Building, White Plains, New York. Approval of Contour NY LLC, Queens, as a subcontractor

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

20. [95965](#) **DPW/Transportation** - Contract No. 17-519 with Laura Li Industries, LLC, a WBE firm, for Site Work Improvements, Blue Mountain Reservation, Town of Cortlandt and City of Peekskill, New York. Approval of Security Fence Systems Inc., Bronx, as a subcontractor.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

21. [95986](#) **DPW/Transportation** - Contract No. 22-528 for Emergency Contract, Replacement of Ice Casino Transformer, Playland Park, Rye, New York. Award to the Sole Bidder, West-Fair Electric Contractors Inc., Hawthorne, in the amount of \$156,000. Approval of D&M Electrical Contracting, Inc., Elmsford, Mace Contracting Corporation, A MBE firm, New Rochelle, and Open Systems Metro NY Inc., Bedford Hills, as subcontractors. (1 bid)

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

22. [95994](#) **DPW/Transportation** - Contract No. 20-518 with ELQ Industries, Inc. for Roadway Rehabilitation, Mamaroneck Avenue (C.R. #8, 8A, 8B, 8C & 8D), from Bryant Avenue to Mount Pleasant Avenue, a Distance of 5.09 Miles, City of White Plains, Town of Harrison and Village of Mamaroneck, New York. Approval of Change Order No. 1 in the amount of \$625,000.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

23. [95861](#) **DPW/Transportation** - Contract No. 19-517 with The LandTek Group, Inc., Amityville, for Synthetic Turf Field Replacement, Saxon Woods Park and Tibbetts Brook Park, Cities of White Plains and Yonkers, New York. Acceptance of completed work and approval of Final Contract Amount of \$3,415,153.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

24. [96047](#) **DPW/Transportation** - Amend a resolution to enter into Customer Installation Commitments or Customer Project Commitments with the New York Power Authority for the study, design and construction of the various energy efficiency projects from 8/1/19 - 12/31/30, is hereby amended for a third time in order to provide for increased costs in connection with the 85 Court Street Improvements Project (B0108), by increasing the not to exceed amount of the various energy efficiency projects set forth in the amount of \$1,130,000, and thereby increasing the total amount authorized to an aggregate amount not-to-exceed \$28,261,000.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

25. [96099](#) **DPW/Transportation** - Enter into Grant Agreement No. 22629 with the Dormitory Authority of the State of New York for the receipt of \$250,000 in State and Municipal Facilities Program funds for construction of a skate park at the Memorial Field Facility Complex in the City of Mount Vernon.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

26. [96101](#) **DPW/Transportation** - Enter into Grant Agreement No. 22635 with the Dormitory Authority of the State of New York for the receipt of \$5,000,000 in State and Municipal Facilities Program funds for reconstruction of the Memorial Field Facility Complex in the City of Mount Vernon.

H. Greechan

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

27. [96136](#) **Social Services** - Amend a lease agreement with Rajvi Management, LLC for which Ardsley Acres was to lease to the County guest rooms at the hotel known as the Ardsley Acres Hotel Court, located at 560 Saw Mill River Road in Ardsley, which was to be used for the purpose of general isolation housing related to COVID-19, by, **1)** extending the term of the lease by one (1) month, and **2)** increasing the total amount payable under the agreement, based upon the extended term.

L. Townes

Mr. Jenkins moved the Resolution, which was duly seconded and unanimously approved.

I have reviewed the foregoing minutes and have found them to be correct as written.

Signed: *Raymond Sculky*, Secretary

Dated: 9/23/22